



INTERNAL SERVICE FUNDS

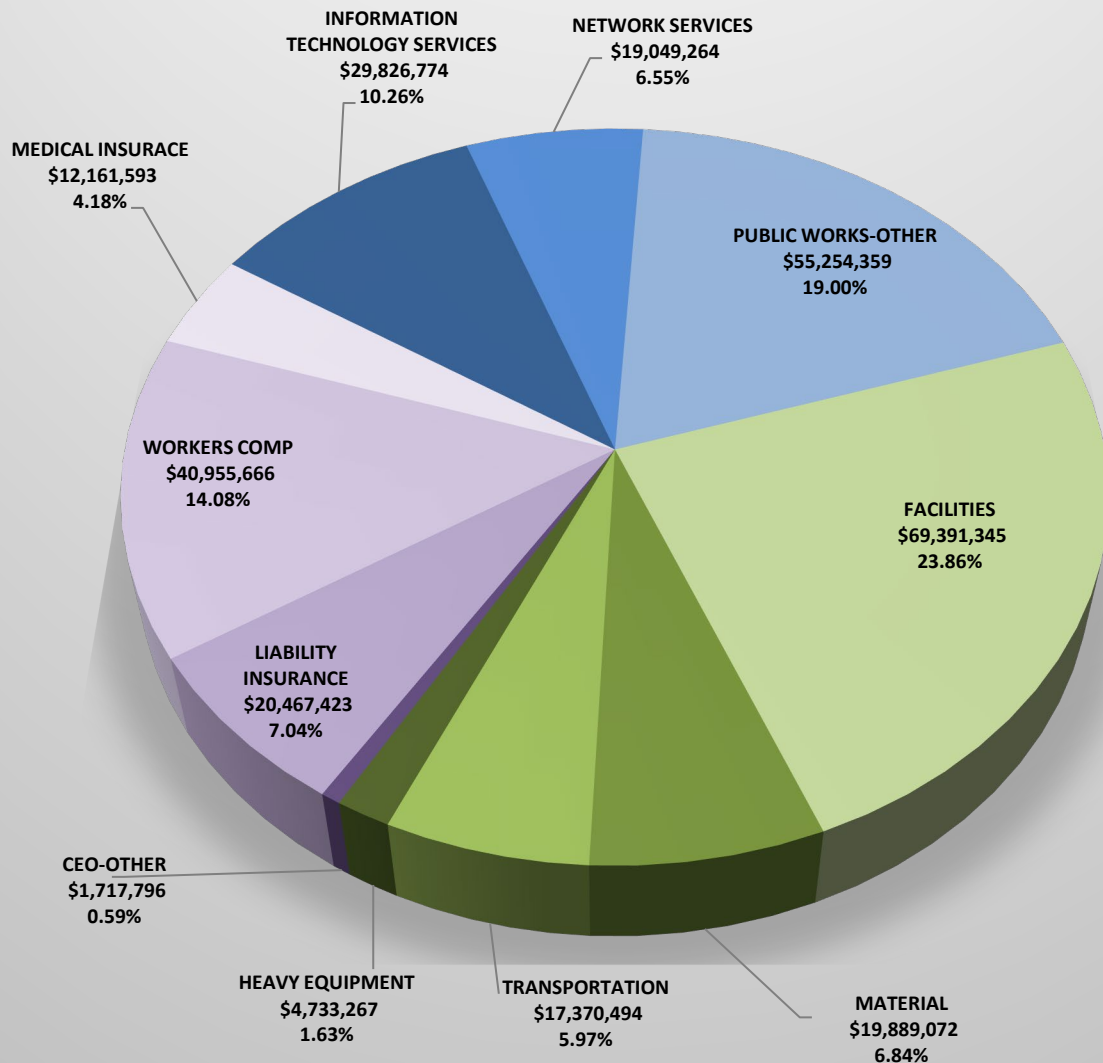
COUNTY OF VENTURA | CALIFORNIA





COUNTY OF VENTURA
SUMMARY OF BUDGET REQUIREMENTS (USES)
INTERNAL SERVICE FUNDS
FISCAL YEAR 2018-19

\$290,817,053



Excludes Fixed Assets & Retirement of LTD

FUND I100 PUBLIC WORKS SERVICES - ISF
SERVICE ACTIVITY: UNCLASSIFIED

PUBLIC WORKS CENTRAL SERVICES ISF - 4400

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	45,775,966	40,860,402	46,408,959	46,408,959	46,408,959
TOTAL REVENUES	44,841,300	43,258,100	44,838,300	44,838,300	44,838,300
NET INCOME (LOSS)	(934,666)	2,397,698	(1,570,659)	(1,570,659)	(1,570,659)
AUTH POSITIONS			320	320	320
FTE POSITIONS			320	320	320

BUDGET UNIT DESCRIPTION:

Public Works Services-Internal Service Fund provides labor and overhead support for its customers. Expenses are incurred and then reimbursed by the service area or department.

FUND 1100 PUBLIC WORKS SERVICES - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
FRANCHISES	8761	0	0	0	0
TOTAL LICENSES PERMITS AND FRANCHISES		0	0	0	0
RENTS AND CONCESSIONS	8931	34,119	19,692	28,200	28,200
TOTAL REVENUE USE OF MONEY AND PROPERTY		34,119	19,692	28,200	28,200
OTHER GOVERNMENTAL AGENCIES	9371	20,047	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE		20,047	0	0	0
PLANNING AND ENGINEERING SERVICES	9481	1,577,452	1,284,156	1,289,100	1,289,100
EDUCATIONAL SERVICES	9671	0	0	0	0
OTHER CHARGES FOR SERVICES	9708	0	17,208	0	0
PUBLIC WORKS SERVICES	9716	39,651,633	41,762,115	43,305,800	43,305,800
COST ALLOCATION PLAN REVENUE	9731	0	37,269	64,200	64,200
TOTAL CHARGES FOR SERVICES		41,229,085	43,100,749	44,659,100	44,659,100
OTHER SALES	9751	1,085	450	0	0
OPT OUT REVENUE	9772	250	0	0	0
MISCELLANEOUS REVENUE	9790	6,055	4,358	0	0
TOTAL MISCELLANEOUS REVENUES		7,390	4,808	0	0
TOTAL OPERATING INCOME		41,290,639	43,125,249	44,687,300	44,687,300
OPERATING EXPENSE					
REGULAR SALARIES	1101	20,938,245	21,248,361	23,436,300	23,436,300
EXTRA HELP	1102	513,524	423,575	626,200	626,200
OVERTIME	1105	657,330	654,389	1,040,000	1,040,000
SUPPLEMENTAL PAYMENTS	1106	649,085	651,036	674,400	674,400
TERMINATIONS	1107	606,675	761,009	722,200	722,200
CALL BACK STAFFING	1108	251,788	308,210	260,000	260,000
RETIREMENT CONTRIBUTION	1121	4,467,321	4,600,980	5,430,900	5,430,900
OASDI CONTRIBUTION	1122	1,337,117	1,373,926	1,587,300	1,587,300
FICA MEDICARE	1123	331,435	339,280	390,500	390,500
SAFE HARBOR	1124	37,148	30,346	61,400	61,400
RETIREE HEALTH PAYMENT 1099	1128	73,977	84,053	60,600	60,600
GROUP INSURANCE	1141	2,450,935	2,835,781	3,385,300	3,385,300
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	2,752	11,827	2,100	2,100
STATE UNEMPLOYMENT INSURANCE	1143	22,120	18,076	18,200	18,200
MANAGEMENT DISABILITY INSURANCE	1144	71,424	72,795	82,000	82,000
WORKERS' COMPENSATION INSURANCE	1165	859,318	1,041,578	1,595,600	1,595,600
401K PLAN	1171	386,542	401,150	430,000	430,000
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	106,686	103,281	102,200	102,200
TOTAL SALARIES AND EMPLOYEE BENEFITS		33,763,422	34,959,653	39,905,200	39,905,200
CLOTHING AND PERSONAL SUPPLIES	2021	58,838	59,744	41,900	41,900

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1100 PUBLIC WORKS SERVICES - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING EXPENSE					
UNIFORM ALLOWANCE	2022	42,566	38,521	46,600	46,600
COMMUNICATIONS	2031	64,523	82,803	83,680	83,680
VOICE DATA ISF	2032	259,125	291,831	310,700	310,700
RADIO COMMUNICATIONS ISF	2033	45,266	40,198	34,500	34,500
FOOD	2041	0	0	100	100
OTHER HOUSEHOLD EXPENSE	2056	0	0	1,000	1,000
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	570	150	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	231,287	134,586	185,898	185,898
EQUIPMENT MAINTENANCE	2101	13,710	16,738	49,100	49,100
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0	0
HYDROLOGY SUPPLIES	2103	0	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	118,324	132,263	127,900	127,900
ROAD SUPPLIES	2105	30	1,161	7,200	7,200
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	5,300	5,300
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	1,081,104	1,091,724	1,133,340	1,133,340
FACILITIES PROJECTS ISF	2115	336,751	151,385	51,500	51,500
OTHER MAINTENANCE ISF	2116	23,026	10,321	3,000	3,000
MEDICAL CLAIMS ISF	2122	7,903	7,019	6,700	6,700
MEMBERSHIPS AND DUES	2131	49,117	41,318	44,000	44,000
COST ALLOCATION PLAN CHARGES	2158	982,126	944,663	820,041	820,041
MISCELLANEOUS EXPENSE	2159	18,791	9,290	39,500	39,500
OFFICE SUPPLIES	2161	102,809	96,468	129,950	129,950
PRINTING AND BINDING NON ISF	2162	10,810	4,789	12,900	12,900
BOOKS AND PUBLICATIONS	2163	7,484	7,918	23,600	23,600
MAIL CENTER ISF	2164	35,584	32,693	34,400	34,400
PURCHASING CHARGES ISF	2165	22,691	22,983	22,100	22,100
GRAPHICS CHARGES ISF	2166	5,097	8,663	2,500	2,500
COPY MACHINE CHGS ISF	2167	51,967	51,807	52,500	52,500
STORES ISF	2168	7,044	6,636	5,000	5,000
POSTAGE AND SPECIAL DELIVERY	2169	0	0	2,000	2,000
MISCELLANEOUS OFFICE EXPENSE	2179	11,127	10,448	34,800	34,800
ENGINEERING AND TECHNICAL SURVEYS	2183	98,670	134,100	196,100	196,100
ROADS WPD WS CONSTRUCTION AND MAINTENANCE NONCAPI	2184	123	3,015	0	0
ATTORNEY SERVICES	2185	53,868	51,571	51,000	51,000
TEMPORARY HELP	2192	38,454	15,560	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	275,811	279,032	369,500	369,500
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	261,440	211,510	416,400	416,400
EMPLOYEE HEALTH SERVICES HCA	2201	93,487	133,214	100,600	100,600
INFORMATION TECHNOLOGY ISF	2202	775,852	644,378	518,300	518,300
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	172,306	156,321	156,700	156,700
PUBLIC WORKS ISF CHARGES	2205	(49)	12,308	49,000	49,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1100 PUBLIC WORKS SERVICES - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
SPECIAL SERVICES ISF 2206	13,619	18,409	5,300	5,300
PUBLICATIONS AND LEGAL NOTICES 2221	1,466	1,353	7,250	7,250
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED 2231	47,023	45,097	30,000	30,000
HEAVY EQUIPMENT ISF 2233	1,828	14,007	0	0
SOFTWARE RENTAL NON ISF 2236	0	0	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED 2241	0	0	0	0
GROUND FACILITY LEASE AND RENT 2243	60,269	60,269	60,300	60,300
STORAGE CHARGES ISF 2244	6,831	6,917	6,300	6,300
COMPUTER EQUIPMENT <5000 2261	101,489	138,511	187,600	187,600
FURNITURE AND FIXTURES <5000 2262	16,745	21,178	62,300	62,300
INSTALLATIONS ELECTRICAL EQUIPMENT ISF 2263	0	0	0	0
MINOR EQUIPMENT 2264	6,720	30,190	53,200	53,200
TRAINING ISF 2272	3,025	3,300	2,200	2,200
EDUCATION CONFERENCE AND SEMINARS 2273	86,969	51,910	205,800	205,800
PRIVATE VEHICLE MILEAGE 2291	6,810	8,814	14,200	14,200
TRAVEL EXPENSE 2292	50,280	40,034	121,500	121,500
TRANSPORTATION EXPENSE 2299	73	203	0	0
GAS AND DIESEL FUEL ISF 2301	42,361	51,557	61,300	61,300
TRANSPORTATION CHARGES ISF 2302	248,828	243,758	270,000	270,000
MOTORPOOL ISF 2303	7,852	9,781	13,800	13,800
TRANSPORTATION WORK ORDER 2304	21,831	6,306	0	0
UTILITIES 2311	21,144	23,125	35,200	35,200
PUBLIC WORKS CHARGES SELLER 2998	(1,222,875)	(1,153,531)	0	0
PUBLIC WORKS CHARGES BUYER 2999	1,222,875	1,153,531	0	0
TOTAL SERVICES AND SUPPLIES	6,102,795	5,711,848	6,305,559	6,305,559
TAXES AND ASSESSMENTS 3571	0	0	0	0
DEPRECIATION EXPENSE 3611	153,448	155,627	146,100	146,100
TOTAL OTHER CHARGES	153,448	155,627	146,100	146,100
TOTAL OPERATING EXPENSE	40,019,665	40,827,128	46,356,859	46,356,859
OPERATING INCOME (LOSS)	1,270,974	2,298,121	(1,669,559)	(1,669,559)
NON-OPERATING REVENUE				
INVESTMENT INCOME 8911	65,587	132,850	151,000	151,000
TOTAL REVENUE USE OF MONEY AND PROPERTY	65,587	132,850	151,000	151,000
TOTAL NON-OPERATING REVENUE	65,587	132,850	151,000	151,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	1,336,561	2,430,972	(1,518,559)	(1,518,559)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR 5121	(2,422,033)	(2,550,074)	(2,370,600)	(2,370,600)
INTRAFUND COST ALLOCATION DECR 5122	2,429,207	2,550,074	2,385,900	2,385,900

FUND I100 PUBLIC WORKS SERVICES - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4400 PUBLIC WORKS CENTRAL SERVICES ISF

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
TOTAL OTHER FINANCING USES	7,174	0	15,300	15,300
TOTAL OPERATING TRANSFERS	7,174	(0)	15,300	15,300
CHANGE IN NET ASSETS	1,343,735	2,430,972	(1,503,259)	(1,503,259)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT 4601	0	33,274	37,400	37,400
COMPUTER SOFTWARE 4701	5,845	0	30,000	30,000
TOTAL FIXED ASSETS	5,845	33,274	67,400	67,400
TOTAL FIXED ASSETS	5,845	33,274	67,400	67,400

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FUND I110 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED

WATER AND SANITATION ISF - 4450

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	9,226,340	7,743,752	9,042,800	9,042,800	9,042,800
TOTAL REVENUES	8,814,200	7,517,935	8,745,000	8,745,000	8,745,000
NET INCOME (LOSS)	(412,140)	(225,817)	(297,800)	(297,800)	(297,800)
AUTH POSITIONS			57	57	57
FTE POSITIONS			57	57	57

BUDGET UNIT DESCRIPTION:

Public Works Agency's Utility Operation provides labor and overhead support for planning, design, construction, billing, customer service, and operation and maintenance of Waterworks Districts #1 (Moorpark), #16 (Piru), #17 (Bell Canyon), #19 (Somis), and #38 (Lake Sherwood), Todd Road Jail Wastewater Treatment Plant (TRJTP), CSA #29 (North Coast), County Service Area #30 (Nyeland Acres), County Service Area #34 (El Rio), and Camarillo Airport Utility Enterprise (CUE).

Operation and maintenance for CSA #29 (North Coast) is provided through a contract with Ventura Regional Sanitation District.

FUND 1110 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
PLANNING AND ENGINEERING SERVICES	9481	43,629	43,414	48,900	48,900
PUBLIC WORKS SERVICES	9716	7,691,823	7,275,708	8,521,100	8,521,100
TOTAL CHARGES FOR SERVICES		7,735,452	7,319,123	8,570,000	8,570,000
OTHER SALES	9751	0	0	1,000	1,000
MISCELLANEOUS REVENUE	9790	8,437	13,017	8,500	8,500
TOTAL MISCELLANEOUS REVENUES		8,437	13,017	9,500	9,500
TOTAL OPERATING INCOME		7,743,889	7,332,139	8,579,500	8,579,500
OPERATING EXPENSE					
REGULAR SALARIES	1101	3,680,806	3,476,541	4,322,100	4,322,100
EXTRA HELP	1102	76,013	83,794	168,000	168,000
OVERTIME	1105	94,661	106,636	154,400	154,400
SUPPLEMENTAL PAYMENTS	1106	214,380	236,829	117,500	117,500
TERMINATIONS	1107	74,185	110,383	93,300	93,300
CALL BACK STAFFING	1108	17,472	34,175	20,000	20,000
RETIREMENT CONTRIBUTION	1121	785,744	746,523	966,900	966,900
OASDI CONTRIBUTION	1122	237,345	235,322	290,600	290,600
FICA MEDICARE	1123	57,864	58,073	70,400	70,400
SAFE HARBOR	1124	5,123	8,438	17,400	17,400
RETIREE HEALTH PAYMENT 1099	1128	30,263	24,015	23,200	23,200
GROUP INSURANCE	1141	435,117	479,138	607,600	607,600
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	470	2,022	400	400
STATE UNEMPLOYMENT INSURANCE	1143	3,906	3,093	3,300	3,300
MANAGEMENT DISABILITY INSURANCE	1144	10,243	8,101	11,100	11,100
WORKERS' COMPENSATION INSURANCE	1165	165,376	198,561	293,100	293,100
401K PLAN	1171	58,727	59,560	57,100	57,100
TOTAL SALARIES AND EMPLOYEE BENEFITS		5,947,695	5,871,205	7,216,400	7,216,400
CLOTHING AND PERSONAL SUPPLIES	2021	14,108	13,284	13,000	13,000
UNIFORM ALLOWANCE	2022	7,580	9,608	14,000	14,000
COMMUNICATIONS	2031	17,973	18,697	31,400	31,400
VOICE DATA ISF	2032	57,578	63,909	77,300	77,300
RADIO COMMUNICATIONS ISF	2033	19,977	19,977	20,400	20,400
FOOD	2041	0	664	500	500
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	5,000	5,000
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	59	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	0	0	0	0
EQUIPMENT MAINTENANCE	2101	0	400	7,000	7,000
EQUIPMENT MAINTENANCE CONTRACTS	2102	1,710	9,171	2,600	2,600
MAINTENANCE SUPPLIES AND PARTS	2104	4,044	5,336	3,600	3,600
ROAD SUPPLIES	2105	0	0	500	500
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	35,620	58,368	44,900	44,900

FUND 1110 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	43,404	49,586	65,300
FACILITIES PROJECTS ISF	2115	448	20,070	0
OTHER MAINTENANCE ISF	2116	12,692	19,169	12,000
MEDICAL AND LABORATORY SUPPLIES	2121	0	0	0
MEDICAL CLAIMS ISF	2122	911	1,110	500
MEMBERSHIPS AND DUES	2131	20,777	32,507	40,000
COST ALLOCATION PLAN CHARGES	2158	227,112	118,579	85,500
MISCELLANEOUS EXPENSE	2159	8,571	9,135	13,000
OFFICE SUPPLIES	2161	14,208	11,856	23,700
PRINTING AND BINDING NON ISF	2162	2,609	3,037	5,000
BOOKS AND PUBLICATIONS	2163	786	876	1,000
MAIL CENTER ISF	2164	5,191	4,804	5,300
PURCHASING CHARGES ISF	2165	3,491	3,564	3,700
GRAPHICS CHARGES ISF	2166	1,001	223	3,000
COPY MACHINE CHGS ISF	2167	11,647	9,143	11,600
STORES ISF	2168	51	6	1,000
MISCELLANEOUS OFFICE EXPENSE	2179	1,503	216	1,000
ENGINEERING AND TECHNICAL SURVEYS	2183	0	0	1,000
ROADS WPD WS CONSTRUCTION AND MAINTENANCE NONCAPI	2184	5,224	4,055	6,000
ATTORNEY SERVICES	2185	0	0	1,000
LAB SERVICES	2188	0	0	1,000
TEMPORARY HELP	2192	0	16,186	11,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	11,618	11,381	16,500
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	1,862	3,373	30,500
EMPLOYEE HEALTH SERVICES HCA	2201	20,223	13,329	20,000
INFORMATION TECHNOLOGY ISF	2202	80,240	81,504	76,700
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	2,354	2,072	2,400
MANAGEMENT AND ADMIN SURVEY ISF	2204	449,600	438,900	377,500
SPECIAL SERVICES ISF	2206	531	396	500
PUBLICATIONS AND LEGAL NOTICES	2221	485	0	1,000
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	147	173	2,000
COMPUTER EQUIPMENT <5000	2261	26,177	27,994	21,000
FURNITURE AND FIXTURES <5000	2262	2,753	17,010	20,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	3,000
MINOR EQUIPMENT	2264	24,335	12,105	10,000
TRAINING ISF	2272	125	75	500
EDUCATION CONFERENCE AND SEMINARS	2273	14,495	19,283	12,000
PRIVATE VEHICLE MILEAGE	2291	36	1,018	1,000
TRAVEL EXPENSE	2292	2,260	4,689	15,000
TRANSPORTATION EXPENSE	2299	0	66	500
GAS AND DIESEL FUEL ISF	2301	74,078	79,614	102,700
TRANSPORTATION CHARGES ISF	2302	321,423	327,800	347,600

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I110 WATERWORKS OPERATION - ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4450 WATER AND SANITATION ISF

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
MOTORPOOL ISF	2303	31	105	200
TRANSPORTATION WORK ORDER	2304	36,016	84,840	48,000
UTILITIES	2311	26,564	28,921	32,000
PUBLIC WORKS CHARGES SELLER	2998	0	0	0
PUBLIC WORKS CHARGES BUYER	2999	0	0	0
TOTAL SERVICES AND SUPPLIES		1,613,567	1,658,244	1,652,400
DEPRECIATION EXPENSE	3611	42,812	46,012	44,000
TOTAL OTHER CHARGES		42,812	46,012	44,000
TOTAL OPERATING EXPENSE		7,604,075	7,575,461	8,912,800
OPERATING INCOME (LOSS)		139,814	(243,322)	(333,300)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	14,431	25,440	35,500
TOTAL REVENUE USE OF MONEY AND PROPERTY		14,431	25,440	35,500
TOTAL NON-OPERATING REVENUE		14,431	25,440	35,500
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		154,245	(217,882)	(297,800)
OPERATING TRANSFERS				
TRANSFERS IN FROM OTHER FUNDS	9831	21,500	160,150	130,000
INSURANCE RECOVERIES	9851	0	206	0
TOTAL OTHER FINANCING SOURCES		21,500	160,356	130,000
TOTAL OPERATING TRANSFERS		21,500	160,356	130,000
CHANGE IN NET ASSETS		175,745	(57,526)	(167,800)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
BUILDINGS AND IMPROVEMENTS	4111	0	91,389	55,000
EQUIPMENT	4601	21,500	8,140	5,000
COMPUTER SOFTWARE	4701	0	68,761	70,000
TOTAL FIXED ASSETS		21,500	168,291	130,000
TOTAL FIXED ASSETS		21,500	168,291	130,000

FUND I200 HEAVY EQUIPMENT ISF
SERVICE ACTIVITY: UNCLASSIFIED

GSA HEAVY EQUIPMENT - 4550

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	8,351,656	5,268,546	8,916,544	8,916,544	8,916,544
TOTAL REVENUES	5,479,538	5,824,056	4,747,303	4,747,303	4,747,303
NET INCOME (LOSS)	(2,872,118)	555,510	(4,169,241)	(4,169,241)	(4,169,241)
AUTH POSITIONS			12	12	12
FTE POSITIONS			12	12	12

BUDGET UNIT DESCRIPTION:

The Heavy Equipment ISF is part of the General Services Agency's (GSA) Fleet Operations Department, Heavy Equipment Division. It provides central administrative control over the full life cycle (asset management, purchase, upfit, repair, maintenance, fuel management, and disposal) of County heavy construction equipment and vehicles over one ton (except Fire Protection Equipment). In addition, the Heavy Equipment ISF maintains the majority of the County's emergency generators. The Heavy Equipment ISF also provides maintenance and repair services for non-county local municipal agencies, State of California and special districts for vehicles and/or equipment rated one ton or more.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1200 HEAVY EQUIPMENT ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
CHARGES FOR SERVICES PRIOR YEAR REVENUE	9401	0	0	0	0
CONTRACT REVENUE	9703	56,302	30,456	27,286	27,286
TRANSPORTATION DIVISION ISF	9722	4,454,366	4,930,703	2,529,952	2,529,952
DEPRECIATION RECOVERY ISF	9727	0	0	1,222,419	1,222,419
OTHER INTERFUND REVENUE ISF	9728	535,391	653,456	907,638	907,638
COST ALLOCATION PLAN REVENUE	9731	0	0	0	0
TOTAL CHARGES FOR SERVICES		5,046,059	5,614,615	4,687,295	4,687,295
OTHER SALES	9751	0	0	0	0
MISCELLANEOUS REVENUE	9790	7,612	6,350	7,612	7,612
TOTAL MISCELLANEOUS REVENUES		7,612	6,350	7,612	7,612
TOTAL OPERATING INCOME		5,053,671	5,620,965	4,694,907	4,694,907
OPERATING EXPENSE					
REGULAR SALARIES	1101	600,373	613,771	640,086	640,086
EXTRA HELP	1102	7,918	0	8,116	8,116
OVERTIME	1105	26,661	22,139	27,327	27,327
SUPPLEMENTAL PAYMENTS	1106	12,863	12,603	12,214	12,214
TERMINATIONS	1107	27,965	0	0	0
CALL BACK STAFFING	1108	1,180	1,407	0	0
RETIREMENT CONTRIBUTION	1121	113,586	116,350	148,159	148,159
OASDI CONTRIBUTION	1122	38,738	38,309	43,266	43,266
FICA MEDICARE	1123	9,174	8,959	10,124	10,124
SAFE HARBOR	1124	781	0	838	838
GROUP INSURANCE	1141	83,454	102,427	113,520	113,520
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	30	426	443	443
STATE UNEMPLOYMENT INSURANCE	1143	604	490	473	473
MANAGEMENT DISABILITY INSURANCE	1144	1,659	1,604	2,317	2,317
WORKERS' COMPENSATION INSURANCE	1165	41,641	46,963	80,938	80,938
401K PLAN	1171	13,524	13,579	9,808	9,808
CAPITALIZED LABOR DECREASE	1994	(10,185)	(40,768)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		969,965	938,258	1,097,629	1,097,629
CLOTHING AND PERSONAL SUPPLIES	2021	5,726	6,693	5,869	5,869
COMMUNICATIONS	2031	0	0	0	0
VOICE DATA ISF	2032	1,493	2,620	2,875	2,875
RADIO COMMUNICATIONS ISF	2033	10,377	10,377	10,377	10,377
OTHER HOUSEHOLD EXPENSE	2056	0	0	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	951	0	979	979
GENERAL INSURANCE ALLOCATION ISF	2071	32,344	23,663	30,785	30,785
EQUIPMENT MAINTENANCE	2101	200	0	1,000	1,000
MAINTENANCE SUPPLIES AND PARTS	2104	613,303	555,375	592,480	592,480

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1200 HEAVY EQUIPMENT ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	79,992	79,440	84,845
OTHER MAINTENANCE ISF	2116	0	0	670
MEDICAL CLAIMS ISF	2122	382	490	300
MEMBERSHIPS AND DUES	2131	0	0	0
COST ALLOCATION PLAN CHARGES	2158	27,912	56,365	65,856
MISCELLANEOUS EXPENSE	2159	1,692	52	1,777
BOOKS AND PUBLICATIONS	2163	3,163	3,454	3,242
MAIL CENTER ISF	2164	0	0	0
PURCHASING CHARGES ISF	2165	3,966	4,049	4,171
GRAPHICS CHARGES ISF	2166	388	669	400
ATTORNEY SERVICES	2185	201	261	206
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,999	10,396	716
EMPLOYEE HEALTH SERVICES HCA	2201	2,161	3,459	3,000
INFORMATION TECHNOLOGY ISF	2202	1,305	1,106	1,183
SPECIAL SERVICES ISF	2206	33	34	280
PUBLICATIONS AND LEGAL NOTICES	2221	0	75	0
COMPUTER EQUIPMENT <5000	2261	8,311	0	3,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	64	13,328	5,000
TRAINING ISF	2272	375	250	1,093
EDUCATION CONFERENCE AND SEMINARS	2273	2,353	1,225	4,276
TRAVEL EXPENSE	2292	0	0	2,418
GAS AND DIESEL FUEL NON ISF	2294	457,728	500,123	0
TRANSPORTATION EXPENSE	2299	0	10	0
GAS AND DIESEL FUEL ISF	2301	0	0	41,132
TRANSPORTATION CHARGES ISF	2302	397,429	265,155	282,927
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	0	0	0
TOTAL SERVICES AND SUPPLIES		1,654,847	1,538,668	1,150,857
DEPRECIATION EXPENSE	3611	1,168,750	1,094,744	1,228,145
INTERFUND EXPENSE ADMINISTRATIVE	3912	780,300	981,951	1,256,636
TOTAL OTHER CHARGES		1,949,050	2,076,695	2,484,781
TOTAL OPERATING EXPENSE		4,573,862	4,553,621	4,733,267
OPERATING INCOME (LOSS)		479,809	1,067,344	(38,360)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	52,396	108,119	52,396
TOTAL REVENUE USE OF MONEY AND PROPERTY		52,396	108,119	52,396
CAPITAL ASSETS GAIN REVENUE	9821	49,521	32,112	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(232,116)	(6,460)	0
FA SYSTEM SALE PROCEEDS	9823	(49,521)	(2,519)	0
TOTAL OTHER FINANCING SOURCES		(232,116)	23,133	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1200 HEAVY EQUIPMENT ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4550 GSA HEAVY EQUIPMENT

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
TOTAL NON-OPERATING REVENUE	(179,720)	131,252	52,396	52,396
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	300,089	1,198,596	14,036	14,036
OPERATING TRANSFERS				
TRANSFERS IN FROM OTHER FUNDS 9831	0	0	0	0
INSURANCE RECOVERIES 9851	50,960	71,838	0	0
TOTAL OTHER FINANCING SOURCES	50,960	71,838	0	0
TOTAL OPERATING TRANSFERS	50,960	71,838	0	0
CHANGE IN NET ASSETS	351,049	1,270,434	14,036	14,036
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT 4601	311,014	714,924	3,782,756	3,782,756
VEHICLES 4671	0	0	400,521	400,521
TOTAL FIXED ASSETS	311,014	714,924	4,183,277	4,183,277
TOTAL FIXED ASSETS	311,014	714,924	4,183,277	4,183,277

FUND I210 TRANSPORTATION ISF
SERVICE ACTIVITY: UNCLASSIFIED

GSA FLEET SERVICES - 4570

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	26,774,145	19,283,562	25,078,173	25,078,173	25,078,173
TOTAL REVENUES	16,791,280	16,548,789	16,068,405	16,068,405	16,068,405
NET INCOME (LOSS)	(9,982,865)	(2,734,773)	(9,009,768)	(9,009,768)	(9,009,768)
AUTH POSITIONS			40	40	40
FTE POSITIONS			40	40	40

BUDGET UNIT DESCRIPTION:

The Transportation Internal Service Fund (ISF) is part of the General Services Agency's (GSA) Fleet Operations Department. Fleet Operations provides central administrative control over the full life cycle (asset management, purchase, upfit, repair, maintenance, fuel management, and disposal) of County light duty vehicles, trucks and equipment except those owned by the Fire Protection District. Other services provided by the Transportation ISF include management of the main garage facility for light and heavy duty maintenance and repairs as well as two satellite garages; three mobile repair service trucks; the Central Motor Pool at the Government Center and twelve Remote Motor Pools at various County locations; an internal loaner vehicle program for in-service vehicles needing Preventative Maintenance service; gasoline and diesel fuel dispensing at the County's seven fuel sites and the Voyager credit card system for out-of-County fueling; maintenance and operation of two car wash systems; parts and tire inventories for three garages, and a full service paint and body shop at the main repair facility in Saticoy. In addition, the Transportation ISF provides maintenance, repairs, parts, fuel, and body shop services to non-County local municipal agencies, the State of California, Federal agencies and special districts. Fleet also operates an Upfit/Install shop for emergency equipment for law enforcement (Sheriff/DA/Probation), Animal Reg., Parks, Airport, Harbor, Human Services Agency, Public Works, RMA and non-county agencies.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

		FUND 1210	TRANSPORTATION ISF		
		SERVICE ACTIVITY:	UNCLASSIFIED		
		UNIT 4570	GSA FLEET SERVICES		
OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
CONTRACT REVENUE	9703	112,211	168,258	118,944	118,944
OTHER CHARGES FOR SERVICES	9708	0	0	0	0
TRANSPORTATION DIVISION ISF	9722	3,358,113	3,400,075	3,607,431	3,607,431
SPECIAL SERVICES ISF	9724	0	0	0	0
DEPRECIATION RECOVERY ISF	9727	4,308,826	4,839,891	4,441,963	4,441,963
OTHER INTERFUND REVENUE ISF	9728	1,752,985	1,544,258	1,545,477	1,545,477
OTHER INTERFUND REVENUE	9729	537,154	736,122	979,651	979,651
COST ALLOCATION PLAN REVENUE	9731	0	0	0	0
TOTAL CHARGES FOR SERVICES		10,069,289	10,688,604	10,693,466	10,693,466
OTHER SALES	9751	2,783,479	3,470,879	4,319,109	4,319,109
MISCELLANEOUS REVENUE	9790	974,663	1,112,539	1,030,955	1,030,955
TOTAL MISCELLANEOUS REVENUES		3,758,143	4,583,418	5,350,064	5,350,064
TOTAL OPERATING INCOME		13,827,432	15,272,022	16,043,530	16,043,530
OPERATING EXPENSE					
REGULAR SALARIES	1101	2,021,860	2,077,399	2,447,500	2,447,500
EXTRA HELP	1102	74,350	66,613	84,415	84,415
OVERTIME	1105	136,345	81,946	40,000	40,000
SUPPLEMENTAL PAYMENTS	1106	43,766	44,221	42,821	42,821
TERMINATIONS	1107	30,629	79,856	31,959	31,959
CALL BACK STAFFING	1108	5,904	5,258	6,000	6,000
RETIREMENT CONTRIBUTION	1121	400,933	409,649	545,416	545,416
OASDI CONTRIBUTION	1122	129,722	134,806	159,733	159,733
FICA MEDICARE	1123	32,166	32,796	39,142	39,142
SAFE HARBOR	1124	7,326	6,684	8,720	8,720
GROUP INSURANCE	1141	272,072	324,095	381,842	381,842
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	188	1,363	1,612	1,612
STATE UNEMPLOYMENT INSURANCE	1143	2,194	1,750	1,994	1,994
MANAGEMENT DISABILITY INSURANCE	1144	5,734	6,179	8,665	8,665
WORKERS' COMPENSATION INSURANCE	1165	127,762	147,141	264,753	264,753
401K PLAN	1171	47,078	47,331	34,005	34,005
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	0	0	0	0
CAPITALIZED LABOR DECREASE	1994	(732,188)	(487,643)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		2,605,841	2,979,445	4,098,577	4,098,577
CLOTHING AND PERSONAL SUPPLIES	2021	28,506	29,274	29,218	29,218
UNIFORM ALLOWANCE	2022	0	0	0	0
COMMUNICATIONS	2031	52,195	155,547	221,274	221,274
VOICE DATA ISF	2032	39,230	44,767	45,979	45,979
RADIO COMMUNICATIONS ISF	2033	1,564	777	777	777
FOOD	2041	274	295	500	500
OTHER HOUSEHOLD EXPENSE	2056	0	0	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I210 TRANSPORTATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
HAZARDOUS MATERIAL DISPOSAL	2057	34,014	25,172	36,055
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	208	318
GENERAL INSURANCE ALLOCATION ISF	2071	28,377	24,158	35,918
EQUIPMENT MAINTENANCE	2101	100,437	135,942	99,953
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	2,528,647	2,517,294	2,187,770
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	4,945	0	0
LEAKY UNDERGROUND FUEL TANK PROJECTS	2113	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	325,716	325,824	345,683
FACILITIES PROJECTS ISF	2115	6,280	1,144	0
OTHER MAINTENANCE ISF	2116	5,607	379	5,150
MEDICAL CLAIMS ISF	2122	131	120	120
MEMBERSHIPS AND DUES	2131	949	2,819	973
COST ALLOCATION PLAN CHARGES	2158	392,396	97,581	101,134
MISCELLANEOUS EXPENSE	2159	56,534	52,844	56,983
OFFICE SUPPLIES	2161	2,954	3,091	3,029
BOOKS AND PUBLICATIONS	2163	9,725	12,371	12,816
MAIL CENTER ISF	2164	4,777	4,891	4,876
PURCHASING CHARGES ISF	2165	66,640	68,039	70,081
GRAPHICS CHARGES ISF	2166	16,178	22,491	17,176
COPY MACHINE CHGS ISF	2167	2,265	3,153	2,265
STORES ISF	2168	250	45	515
POSTAGE AND SPECIAL DELIVERY	2169	0	32	0
MISCELLANEOUS OFFICE EXPENSE	2179	0	1,208	1,000
ATTORNEY SERVICES	2185	3,367	784	3,451
TEMPORARY HELP	2192	10,821	13,102	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	116,053	79,511	91,395
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	331,830	309,217	318,549
EMPLOYEE HEALTH SERVICES HCA	2201	3,817	3,157	8,000
INFORMATION TECHNOLOGY ISF	2202	5,267	5,692	5,807
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	38	0	515
SPECIAL SERVICES ISF	2206	6,395	6,342	6,478
PUBLICATIONS AND LEGAL NOTICES	2221	0	420	0
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	11,692	15,566	11,984
HEAVY EQUIPMENT ISF	2233	214,839	267,413	224,735
STORAGE CHARGES ISF	2244	15	15	15
COMPUTER EQUIPMENT <5000	2261	10,566	19,027	11,106
FURNITURE AND FIXTURES <5000	2262	0	0	0
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	50,714	34,174	52,533
LIBRARY BOOKS AND PUBLICATIONS	2271	1,844	402	1,890
TRAINING ISF	2272	900	1,175	3,365

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

		FUND 1210	TRANSPORTATION ISF		
		SERVICE ACTIVITY:	UNCLASSIFIED		
		UNIT 4570	GSA FLEET SERVICES		
OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING EXPENSE					
EDUCATION CONFERENCE AND SEMINARS	2273	5,019	1,420	13,305	13,305
TRAVEL EXPENSE	2292	7,145	3,207	15,370	15,370
GAS AND DIESEL FUEL NON ISF	2294	2,602,229	3,149,884	3,828,787	3,828,787
TRANSPORTATION EXPENSE	2299	131	0	542	542
GAS AND DIESEL FUEL ISF	2301	0	0	0	0
TRANSPORTATION CHARGES ISF	2302	0	81	0	0
MOTORPOOL ISF	2303	825	24	1,107	1,107
UTILITIES	2311	991	135	0	0
CAPITALIZED SERVICES AND SUPPLIES DECREASE	2994	(1,074,430)	(621,380)	0	0
TOTAL SERVICES AND SUPPLIES		6,018,657	6,818,836	7,878,497	7,878,497
DEPRECIATION EXPENSE	3611	4,720,657	5,304,395	4,708,405	4,708,405
INTERFUND EXPENSE ADMINISTRATIVE	3912	496,004	518,492	586,968	586,968
TOTAL OTHER CHARGES		5,216,661	5,822,888	5,295,373	5,295,373
TOTAL OPERATING EXPENSE		13,841,159	15,621,168	17,272,447	17,272,447
OPERATING INCOME (LOSS)		(13,727)	(349,146)	(1,228,917)	(1,228,917)
NON-OPERATING REVENUE					
INVESTMENT INCOME	8911	24,875	55,170	24,875	24,875
TOTAL REVENUE USE OF MONEY AND PROPERTY		24,875	55,170	24,875	24,875
CAPITAL ASSETS GAIN REVENUE	9821	847,890	553,431	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	244,092	31,789	0	0
FA SYSTEM SALE PROCEEDS	9823	(976,350)	(553,431)	0	0
TOTAL OTHER FINANCING SOURCES		115,632	31,789	0	0
TOTAL NON-OPERATING REVENUE		140,507	86,959	24,875	24,875
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		126,780	(262,187)	(1,204,042)	(1,204,042)
NON-OPERATING EXPENSE					
INTEREST LONG TERM TECP	3412	1,189	1,851	3,047	3,047
INTEREST ON OTHER LONG TERM DEBT	3452	0	33,840	95,000	95,000
INTEREST ON SHORT TERM DEBT	3471	820	0	0	0
TOTAL OTHER CHARGES		2,009	35,690	98,047	98,047
TOTAL NON-OPERATING EXPENSE		2,009	35,690	98,047	98,047
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		124,771	(297,878)	(1,302,089)	(1,302,089)
OPERATING TRANSFERS					
TRANSFERS OUT TO OTHER FUNDS	5111	0	0	0	0
TOTAL OTHER FINANCING USES		0	0	0	0
TRANSFERS IN FROM OTHER FUNDS	9831	330,025	482,732	0	0

FUND I210 TRANSPORTATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4570 GSA FLEET SERVICES

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
INSURANCE RECOVERIES 9851	524,733	707,076	0	0
TOTAL OTHER FINANCING SOURCES	854,758	1,189,808	0	0
TOTAL OPERATING TRANSFERS	854,758	1,189,808	0	0
CHANGE IN NET ASSETS				
	979,529	891,931	(1,302,089)	(1,302,089)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
OTHER LOAN PAYMENTS PRINCIPAL 3312	19,577	19,386	19,081	19,081
DEBT CONTRA 3992	(19,577)	(19,386)	0	0
TOTAL OTHER CHARGES	0	0	19,081	19,081
TOTAL RETIREMENT OF LONG TERM DEBT	0	0	19,081	19,081
FIXED ASSETS				
BUILDINGS AND IMPROVEMENTS 4111	2,356	3,811	260,000	260,000
EQUIPMENT 4601	1,821,638	1,043,899	1,211,270	1,211,270
VEHICLES 4671	8,691,570	2,569,783	6,217,328	6,217,328
COMPUTER SOFTWARE 4701	19,900	9,210	0	0
TOTAL FIXED ASSETS	10,535,464	3,626,704	7,688,598	7,688,598
TOTAL FIXED ASSETS	10,535,464	3,626,704	7,688,598	7,688,598

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FUND I220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED

GSA ADMINISTRATION - 4600

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	4,177,023	2,807,101	4,157,841	4,157,841	4,157,841
TOTAL REVENUES	2,910,088	2,774,293	3,057,842	3,057,842	3,057,842
NET INCOME (LOSS)	(1,266,935)	(32,808)	(1,099,999)	(1,099,999)	(1,099,999)
AUTH POSITIONS			26	26	26
FTE POSITIONS			26	26	26

BUDGET UNIT DESCRIPTION:

The General Services Agency (GSA) is comprised of four departments: Administrative Services, Fleet Services, Facilities & Materials and Parks.

GSA Administration provides overall management and technical support services to all operating units of the Agency. The Administrative Services Department includes Procurement, Personnel and Payroll, Budgeting and Accounting, Information Technology, Management Analysis and Auditing. This budget unit also administers the Central Motor Pool (CMP) and Parking Citation Program functions in the Hall of Administration.

Costs of operations are allocated to all departments of the agency based on pre-determined criteria (e.g., employee count, documents processed, direct labor hours, etc.). Administrative costs are assessed to the operating departments and incorporated into their ISF charges and rates.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
VEHICLE CODE FINES	8811	29,598	26,539	30,000	30,000
TOTAL FINES FORFEITURES AND PENALTIES		29,598	26,539	30,000	30,000
RENTS AND CONCESSIONS	8931	60,780	51,460	56,124	56,124
TOTAL REVENUE USE OF MONEY AND PROPERTY		60,780	51,460	56,124	56,124
OTHER INTERFUND REVENUE ISF	9728	0	26,892	36,000	36,000
OTHER INTERFUND REVENUE	9729	2,594,248	2,601,794	2,910,718	2,910,718
TOTAL CHARGES FOR SERVICES		2,594,248	2,628,686	2,946,718	2,946,718
MISCELLANEOUS REVENUE	9790	27	1,609	0	0
TOTAL MISCELLANEOUS REVENUES		27	1,609	0	0
TOTAL OPERATING INCOME		2,684,653	2,708,294	3,032,842	3,032,842
OPERATING EXPENSE					
REGULAR SALARIES	1101	1,744,985	1,820,921	2,001,203	2,001,203
EXTRA HELP	1102	46,909	46,948	50,000	50,000
OVERTIME	1105	8,982	10,315	10,000	10,000
SUPPLEMENTAL PAYMENTS	1106	61,641	64,206	67,891	67,891
TERMINATIONS	1107	61,265	39,543	65,966	65,966
CALL BACK STAFFING	1108	0	2,572	0	0
RETIREMENT CONTRIBUTION	1121	355,592	368,014	453,801	453,801
OASDI CONTRIBUTION	1122	104,156	108,501	129,695	129,695
FICA MEDICARE	1123	26,896	28,099	32,310	32,310
SAFE HARBOR	1124	4,098	4,722	5,165	5,165
RETIREE HEALTH PAYMENT 1099	1128	10,088	11,120	12,588	12,588
GROUP INSURANCE	1141	207,559	239,202	268,320	268,320
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	325	995	1,079	1,079
STATE UNEMPLOYMENT INSURANCE	1143	1,789	1,500	1,619	1,619
MANAGEMENT DISABILITY INSURANCE	1144	4,779	5,380	6,082	6,082
WORKERS' COMPENSATION INSURANCE	1165	40,521	36,881	52,943	52,943
401K PLAN	1171	34,544	37,690	43,973	43,973
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	0	0	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		2,714,128	2,826,609	3,202,635	3,202,635
CLOTHING AND PERSONAL SUPPLIES	2021	0	32,061	36,000	36,000
COMMUNICATIONS	2031	456	456	500	500
VOICE DATA ISF	2032	51,295	56,234	54,850	54,850
RADIO COMMUNICATIONS ISF	2033	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	83	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	17,367	15,589	23,137	23,137
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	143,334	152,001	161,026	161,026
FACILITIES PROJECTS ISF	2115	15,365	771	0	0

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
OTHER MAINTENANCE ISF 2116	1,427	2,924	5,000	5,000
MEMBERSHIPS AND DUES 2131	1,303	574	1,000	1,000
COST ALLOCATION PLAN CHARGES 2158	83,561	78,799	241,117	241,117
MISCELLANEOUS EXPENSE 2159	2,239	5,153	1,500	1,500
OFFICE SUPPLIES 2161	4,793	2,667	4,977	4,977
BOOKS AND PUBLICATIONS 2163	731	1,198	1,000	1,000
MAIL CENTER ISF 2164	7,820	7,784	7,979	7,979
PURCHASING CHARGES ISF 2165	1,474	1,505	1,550	1,550
GRAPHICS CHARGES ISF 2166	11,562	12,242	6,928	6,928
COPY MACHINE CHGS ISF 2167	5,715	4,470	5,715	5,715
STORES ISF 2168	2,007	443	1,946	1,946
MISCELLANEOUS OFFICE EXPENSE 2179	5,992	4,377	7,565	7,565
ATTORNEY SERVICES 2185	4,221	4,650	4,500	4,500
TEMPORARY HELP 2192	30,748	0	20,000	20,000
SOFTWARE MAINTENANCE AGREEMENTS 2194	5,888	8,706	5,888	5,888
OTHER PROFESSIONAL AND SPECIALIZED NON ISF 2199	45,432	33,476	20,000	20,000
EMPLOYEE HEALTH SERVICES HCA 2201	622	1,624	500	500
INFORMATION TECHNOLOGY ISF 2202	175,189	134,527	71,484	71,484
SPECIAL SERVICES ISF 2206	2,477	3,054	2,000	2,000
STORAGE CHARGES ISF 2244	6,107	6,054	6,081	6,081
COMPUTER EQUIPMENT <5000 2261	24,187	65,009	20,000	20,000
FURNITURE AND FIXTURES <5000 2262	1,949	0	5,000	5,000
MINOR EQUIPMENT 2264	0	860	0	0
TRAINING ISF 2272	175	175	200	200
EDUCATION CONFERENCE AND SEMINARS 2273	5,318	6,061	3,000	3,000
PRIVATE VEHICLE MILEAGE 2291	5,700	6,900	6,900	6,900
TRAVEL EXPENSE 2292	7,102	6,363	7,437	7,437
TRANSPORTATION EXPENSE 2299	0	0	0	0
TRANSPORTATION CHARGES ISF 2302	57	0	500	500
MOTORPOOL ISF 2303	2,385	2,350	2,904	2,904
TOTAL SERVICES AND SUPPLIES	673,997	659,140	738,184	738,184
DEPRECIATION EXPENSE 3611	17,053	19,084	19,083	19,083
TOTAL OTHER CHARGES	17,053	19,084	19,083	19,083
TOTAL OPERATING EXPENSE	3,405,178	3,504,832	3,959,902	3,959,902
OPERATING INCOME (LOSS)	(720,524)	(796,538)	(927,060)	(927,060)
NON-OPERATING REVENUE				
INVESTMENT INCOME 8911	30,629	65,999	25,000	25,000
TOTAL REVENUE USE OF MONEY AND PROPERTY	30,629	65,999	25,000	25,000
TOTAL NON-OPERATING REVENUE	30,629	65,999	25,000	25,000

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4600 GSA ADMINISTRATION

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
NON-OPERATING REVENUE					
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		(689,896)	(730,539)	(902,060)	(902,060)
OPERATING TRANSFERS					
INTRAFUND COST ALLOCATION DECR	5122	680,360	730,537	852,061	852,061
TOTAL OTHER FINANCING USES		680,360	730,537	852,061	852,061
TOTAL OPERATING TRANSFERS		680,360	730,537	852,061	852,061
CHANGE IN NET ASSETS		(9,536)	(2)	(49,999)	(49,999)
NET ASSETS - BEGINNING BALANCE					
NET ASSETS - ENDING BALANCE					
FIXED ASSETS					
BUILDINGS AND IMPROVEMENTS	4111	0	32,806	0	0
EQUIPMENT	4601	76,998	0	1,050,000	1,050,000
COMPUTER SOFTWARE	4701	0	0	0	0
TOTAL FIXED ASSETS		76,998	32,806	1,050,000	1,050,000
TOTAL FIXED ASSETS		76,998	32,806	1,050,000	1,050,000

FUND I220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED

GSA PROCUREMENT - 4620

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	4,387,832	3,410,256	4,287,221	4,287,221	4,287,221
TOTAL REVENUES	3,727,430	3,573,514	3,704,938	3,704,938	3,704,938
NET INCOME (LOSS)	(660,402)	163,258	(582,283)	(582,283)	(582,283)
AUTH POSITIONS			13	13	13
FTE POSITIONS			13	13	13

BUDGET UNIT DESCRIPTION:

Procurement is managed by GSA Administration. Procurement purchases goods and services through competitive processes including the issuance and evaluation of written bids, proposals, quotations, and cooperative agreements. It also disposes of surplus property and administers the Enterprise Print program. Procurement provides contract management services including negotiation, review and contract administration. It manages, on behalf of the enterprise and specific agency customers, the competitive bid process (RFBs) and prepares requests for proposals (RFPs), including development, analysis and evaluation. Procurement also provides financial data research services, ensures certificate of insurance compliance, supports e-commerce, issues purchase orders, and manages the procurement card program.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
MATERIALS ISF	9715	1,726,806	1,763,173	1,816,068	1,816,068
COPY MACHINE CHARGES ISF	9721	1,846,379	1,751,672	1,839,169	1,839,169
TOTAL CHARGES FOR SERVICES		3,573,185	3,514,846	3,655,237	3,655,237
MISCELLANEOUS REVENUE	9790	49,701	58,668	49,701	49,701
TOTAL MISCELLANEOUS REVENUES		49,701	58,668	49,701	49,701
TOTAL OPERATING INCOME		3,622,886	3,573,514	3,704,938	3,704,938
OPERATING EXPENSE					
REGULAR SALARIES	1101	872,505	768,389	912,369	912,369
EXTRA HELP	1102	30,212	35,277	0	0
OVERTIME	1105	17,326	8,109	5,880	5,880
SUPPLEMENTAL PAYMENTS	1106	20,574	21,813	22,398	22,398
TERMINATIONS	1107	22,175	71,767	19,185	19,185
CALL BACK STAFFING	1108	1,322	943	0	0
RETIREMENT CONTRIBUTION	1121	194,428	186,111	206,520	206,520
OASDI CONTRIBUTION	1122	55,436	55,171	60,232	60,232
FICA MEDICARE	1123	13,653	13,593	14,203	14,203
SAFE HARBOR	1124	2,975	3,550	0	0
RETIREE HEALTH PAYMENT 1099	1128	0	10,233	12,588	12,588
GROUP INSURANCE	1141	113,450	121,029	144,480	144,480
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	127	491	564	564
STATE UNEMPLOYMENT INSURANCE	1143	916	693	687	687
MANAGEMENT DISABILITY INSURANCE	1144	1,804	1,819	2,208	2,208
WORKERS' COMPENSATION INSURANCE	1165	21,103	18,498	24,012	24,012
401K PLAN	1171	15,112	12,414	10,867	10,867
TOTAL SALARIES AND EMPLOYEE BENEFITS		1,383,118	1,329,900	1,436,193	1,436,193
VOICE DATA ISF	2032	10,837	13,172	12,209	12,209
HOUSEKEEPING GROUNDS ISF CHARGS	2058	68	0	70	70
GENERAL INSURANCE ALLOCATION ISF	2071	1,724	6,032	7,950	7,950
EQUIPMENT MAINTENANCE	2101	0	0	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	1,550	1,550	2,500	2,500
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	48,744	50,484	51,303	51,303
FACILITIES PROJECTS ISF	2115	1,900	115	1,957	1,957
OTHER MAINTENANCE ISF	2116	1,570	408	743	743
MEMBERSHIPS AND DUES	2131	2,643	2,124	2,750	2,750
COST ALLOCATION PLAN CHARGES	2158	60,846	14,664	31,328	31,328
MISCELLANEOUS EXPENSE	2159	156	556	200	200
OFFICE SUPPLIES	2161	794	1,093	1,000	1,000
PRINTING AND BINDING NON ISF	2162	0	0	0	0
BOOKS AND PUBLICATIONS	2163	18,931	19,745	19,464	19,464
MAIL CENTER ISF	2164	13,879	11,859	14,028	14,028

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING EXPENSE					
PURCHASING CHARGES ISF	2165	0	0	0	0
GRAPHICS CHARGES ISF	2166	15,912	15,203	29,618	29,618
COPY MACHINE CHGS ISF	2167	1,982	0	0	0
STORES ISF	2168	4,271	3,478	5,031	5,031
MISCELLANEOUS OFFICE EXPENSE	2179	0	2,160	76,967	76,967
ATTORNEY SERVICES	2185	45,828	48,488	50,000	50,000
TEMPORARY HELP	2192	17,623	25,945	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	7,209	21,899	39,500	39,500
EMPLOYEE HEALTH SERVICES HCA	2201	1,697	495	5,000	5,000
INFORMATION TECHNOLOGY ISF	2202	39,509	44,694	44,084	44,084
SPECIAL SERVICES ISF	2206	981	950	1,010	1,010
PUBLICATIONS AND LEGAL NOTICES	2221	878	113	600	600
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	1,235,752	1,236,660	1,403,870	1,403,870
STORAGE CHARGES ISF	2244	858	881	890	890
COMPUTER EQUIPMENT <5000	2261	9,075	37,578	10,300	10,300
FURNITURE AND FIXTURES <5000	2262	820	0	2,200	2,200
TRAINING ISF	2272	25	125	588	588
EDUCATION CONFERENCE AND SEMINARS	2273	2,034	1,985	3,134	3,134
PRIVATE VEHICLE MILEAGE	2291	0	153	695	695
TRAVEL EXPENSE	2292	3,795	3,775	14,613	14,613
MOTORPOOL ISF	2303	358	490	418	418
TOTAL SERVICES AND SUPPLIES		1,552,248	1,566,871	1,834,020	1,834,020
DEPRECIATION EXPENSE	3611	0	0	11,250	11,250
TOTAL OTHER CHARGES		0	0	11,250	11,250
TOTAL OPERATING EXPENSE		2,935,366	2,896,771	3,281,463	3,281,463
OPERATING INCOME (LOSS)		687,519	676,743	423,475	423,475
OPERATING TRANSFERS					
INTRAFUND COST ALLOCATION INCR	5121	(429,739)	(513,485)	(555,758)	(555,758)
TOTAL OTHER FINANCING USES		(429,739)	(513,485)	(555,758)	(555,758)
TRANSFERS IN FROM OTHER FUNDS	9831	0	0	0	0
TOTAL OTHER FINANCING SOURCES		0	0	0	0
TOTAL OPERATING TRANSFERS		(429,739)	(513,485)	(555,758)	(555,758)
CHANGE IN NET ASSETS		257,780	163,258	(132,283)	(132,283)
NET ASSETS - BEGINNING BALANCE					
NET ASSETS - ENDING BALANCE					
FIXED ASSETS					
EQUIPMENT	4601	0	0	450,000	450,000

FUND I220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4620 GSA PROCUREMENT

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
FIXED ASSETS				
TOTAL FIXED ASSETS	0	0	450,000	450,000
TOTAL FIXED ASSETS	0	0	450,000	450,000

FUND I220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED

GSA BUSINESS SUPPORT - 4640

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	7,513,076	6,704,083	7,469,730	7,469,730	7,469,730
TOTAL REVENUES	7,635,789	6,748,271	7,623,179	7,623,179	7,623,179
NET INCOME (LOSS)	122,713	44,188	153,449	153,449	153,449
AUTH POSITIONS			35	35	35
FTE POSITIONS			35	35	35

BUDGET UNIT DESCRIPTION:

Business Support Services is the County's premier choice for document and distribution services. The division administers and staffs business solutions leveraging County business volume and shared staff expertise. County customers achieve discounts and labor savings across centralized and scalable logistic platforms within Document and Mail Services, Business Process Automation, Data Analytics, Records and Scan Centers, Courier networks, and Warehouse and Surplus operations.

Business Support Services delivers business solutions to move both physical and electronic logistics. The County-wide courier distribution network reduces transportation and fuel costs. The Record Center saves office space while ensuring business continuity and retention schedule compliance. The Scan Center offers full-service solutions to quickly and easily convert paper documents into electronic documents and data. Process automation develops new paperless workflows and document libraries with both version control and security. Data Analytics, meanwhile, links e-form and application data into actionable business intelligence.

All Business Support programs aim to meld technology and innovation with staff expertise and great customer service.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
BUSINESS SUPPORT ISF	9711	3,348,612	3,201,537	3,578,892	3,578,892
OTHER INTERFUND REVENUE ISF	9728	3,657,913	3,357,876	3,740,220	3,740,220
OTHER INTERFUND REVENUE	9729	0	0	73,644	73,644
COST ALLOCATION PLAN REVENUE	9731	50,663	63,103	1,195	1,195
TOTAL CHARGES FOR SERVICES		7,057,188	6,622,516	7,393,951	7,393,951
OTHER SALES	9751	173,234	125,755	229,228	229,228
MISCELLANEOUS REVENUE	9790	0	0	0	0
TOTAL MISCELLANEOUS REVENUES		173,234	125,755	229,228	229,228
TOTAL OPERATING INCOME		7,230,422	6,748,271	7,623,179	7,623,179
OPERATING EXPENSE					
REGULAR SALARIES	1101	1,598,142	1,716,533	1,881,650	1,881,650
EXTRA HELP	1102	71,219	67,749	75,000	75,000
OVERTIME	1105	26,936	18,671	37,500	37,500
SUPPLEMENTAL PAYMENTS	1106	21,321	23,623	18,434	18,434
TERMINATIONS	1107	32,976	30,087	34,879	34,879
CALL BACK STAFFING	1108	0	54	350	350
RETIREMENT CONTRIBUTION	1121	330,320	349,675	436,835	436,835
OASDI CONTRIBUTION	1122	98,664	106,756	132,106	132,106
FICA MEDICARE	1123	24,174	26,098	30,872	30,872
SAFE HARBOR	1124	7,023	6,837	7,553	7,553
IN-LIEU CONTRIBUTIONS	1125	0	0	0	0
RETIREE HEALTH PAYMENT 1099	1128	8,499	11,120	12,588	12,588
GROUP INSURANCE	1141	264,022	319,336	350,886	350,886
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	184	1,341	1,369	1,369
STATE UNEMPLOYMENT INSURANCE	1143	1,626	1,408	1,521	1,521
MANAGEMENT DISABILITY INSURANCE	1144	3,399	4,141	5,344	5,344
WORKERS' COMPENSATION INSURANCE	1165	36,170	34,410	56,226	56,226
401K PLAN	1171	28,274	31,607	26,079	26,079
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	434,721	336,845	225,670	225,670
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(434,721)	(336,845)	(225,671)	(225,671)
TOTAL SALARIES AND EMPLOYEE BENEFITS		2,552,950	2,749,448	3,109,191	3,109,191
CLOTHING AND PERSONAL SUPPLIES	2021	111,395	5,978	13,900	13,900
UNIFORM ALLOWANCE	2022	1,981	809	500	500
COMMUNICATIONS	2031	10,128	6,665	7,502	7,502
VOICE DATA ISF	2032	26,797	30,388	33,107	33,107
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	112	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	33,984	25,140	37,560	37,560
EQUIPMENT MAINTENANCE	2101	15,726	10,143	19,500	19,500
EQUIPMENT MAINTENANCE CONTRACTS	2102	238,651	138,615	266,000	266,000
MAINTENANCE SUPPLIES AND PARTS	2104	30	546	1,600	1,600

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING EXPENSE					
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	249,466	267,768	276,242	276,242
FACILITIES PROJECTS ISF	2115	3,082	12,936	10,300	10,300
OTHER MAINTENANCE ISF	2116	1,843	3,947	1,899	1,899
MEMBERSHIPS AND DUES	2131	444	454	1,000	1,000
COST ALLOCATION PLAN CHARGES	2158	217,895	63,476	175,361	175,361
MISCELLANEOUS EXPENSE	2159	1,454	1,262	4,395	4,395
OFFICE SUPPLIES	2161	118,562	289,574	337,025	337,025
PRINTING AND BINDING NON ISF	2162	174,197	253,017	176,240	176,240
BOOKS AND PUBLICATIONS	2163	1,131	554	1,550	1,550
MAIL CENTER ISF	2164	3,102	6,109	3,181	3,181
PURCHASING CHARGES ISF	2165	23,746	24,247	24,974	24,974
GRAPHICS CHARGES ISF	2166	18,265	15,374	18,542	18,542
COPY MACHINE CHGS ISF	2167	2,921	2,448	2,921	2,921
STORES ISF	2168	103,126	68,291	76,634	76,634
POSTAGE AND SPECIAL DELIVERY	2169	1,947,487	1,808,063	1,685,593	1,685,593
ATTORNEY SERVICES	2185	1,910	0	1,500	1,500
TEMPORARY HELP	2192	44,010	43,700	25,000	25,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	102,650	101,266	133,350	133,350
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	76,340	43,225	110,812	110,812
EMPLOYEE HEALTH SERVICES HCA	2201	11,019	2,404	9,899	9,899
INFORMATION TECHNOLOGY ISF	2202	47,902	57,068	55,537	55,537
SPECIAL SERVICES ISF	2206	5,302	5,528	4,817	4,817
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	11,441	11,730	22,120	22,120
STORAGE CHARGES ISF	2244	205	381	680	680
STORAGE CHARGES NON ISF	2245	81,800	62,165	64,000	64,000
COMPUTER EQUIPMENT <5000	2261	78,605	22,383	38,300	38,300
FURNITURE AND FIXTURES <5000	2262	0	4,399	6,000	6,000
MINOR EQUIPMENT	2264	7,390	9,405	17,000	17,000
TRAINING ISF	2272	725	625	2,088	2,088
EDUCATION CONFERENCE AND SEMINARS	2273	998	1,770	3,000	3,000
TRAVEL EXPENSE	2292	1,379	1,252	6,200	6,200
FREIGHT, EXPRESS, AND OTHER DELIVERY	2293	12	24	0	0
GAS AND DIESEL FUEL ISF	2301	13,443	17,801	20,336	20,336
TRANSPORTATION CHARGES ISF	2302	50,754	48,356	57,640	57,640
MOTORPOOL ISF	2303	11,895	540	4,682	4,682
TRANSPORTATION WORK ORDER	2304	0	2,097	0	0
TOTAL SERVICES AND SUPPLIES		3,853,196	3,472,035	3,758,487	3,758,487
DEPRECIATION EXPENSE	3611	209,924	191,869	191,104	191,104
INTERFUND EXPENSE ADMINISTRATIVE	3912	171,324	207,099	205,909	205,909
TOTAL OTHER CHARGES		381,248	398,968	397,013	397,013
TOTAL OPERATING EXPENSE		6,787,394	6,620,452	7,264,691	7,264,691

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4640 GSA BUSINESS SUPPORT

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
OPERATING INCOME (LOSS)	443,028	127,820	358,488	358,488
NON-OPERATING REVENUE				
CAPITAL ASSETS GAIN REVENUE	9821	339	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	339	0	0
FA SYSTEM SALE PROCEEDS	9823	(339)	0	0
TOTAL OTHER FINANCING SOURCES	339	0	0	0
TOTAL NON-OPERATING REVENUE	339	0	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	443,367	127,820	358,488	358,488
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(323,149)	(351,038)	(377,289)
INTRAFUND COST ALLOCATION DECR	5122	228,891	272,794	240,000
TOTAL OTHER FINANCING USES	(94,258)	(78,244)	(137,289)	(137,289)
TOTAL OPERATING TRANSFERS	(94,258)	(78,244)	(137,289)	(137,289)
CHANGE IN NET ASSETS	349,109	49,576	221,199	221,199
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	0	5,388	67,750
COMPUTER SOFTWARE	4701	19,376	0	0
TOTAL FIXED ASSETS	19,376	5,388	67,750	67,750
TOTAL FIXED ASSETS	19,376	5,388	67,750	67,750

FUND I220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED

GSA SPECIAL SERVICES - 4660

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	5,350,095	4,911,198	5,792,030	5,792,030	5,792,030
TOTAL REVENUES	4,969,345	5,125,724	5,292,032	5,292,032	5,292,032
NET INCOME (LOSS)	(380,750)	214,526	(499,998)	(499,998)	(499,998)
AUTH POSITIONS			5	5	5
FTE POSITIONS			5	5	5

BUDGET UNIT DESCRIPTION:

SITE SECURITY/ID BADGES: Special Services and Security is managed by General Services Agency's Facilities and Materials Department. This Division administers the County's security contract and monitors security guard performance. Other security services include providing security awareness training for employees; coordinating security improvements to facilities, including the placement of security devices and maintaining a 24-hour Security Command Center for monitoring of fire/life/safety, temperature and access control systems and other security alarms such as intrusion and panic alarms; responding to requests for assistance patrolling parking lots, reporting and investigating incidents; providing escorts for contractors and employees performing work and for public tours; issuing identification badges, access cards, bike lockers, and parking and carpool permits, emergency preparedness training and administrative support to departments.

SPECIAL EVENTS AND ROOM RESERVATIONS: This Division also coordinates audiovisual equipment requests, conference room reservations and special events held at County facilities or on County grounds, and monitors the County-wide vending machine contracts.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
VEHICLE CODE FINES	8811	27,284	23,787	36,259	36,259
TOTAL FINES FORFEITURES AND PENALTIES		27,284	23,787	36,259	36,259
RENTS AND CONCESSIONS	8931	11,398	11,487	11,398	11,398
TOTAL REVENUE USE OF MONEY AND PROPERTY		11,398	11,487	11,398	11,398
SPECIAL SERVICES ISF	9724	4,307,743	4,123,874	4,239,232	4,239,232
OTHER INTERFUND REVENUE ISF	9728	671,414	773,183	801,833	801,833
OTHER INTERFUND REVENUE	9729	162,846	141,404	144,878	144,878
TOTAL CHARGES FOR SERVICES		5,142,003	5,038,461	5,185,943	5,185,943
OTHER SALES	9751	58,432	51,715	58,432	58,432
MISCELLANEOUS REVENUE	9790	50,000	275	0	0
TOTAL MISCELLANEOUS REVENUES		108,432	51,990	58,432	58,432
TOTAL OPERATING INCOME		5,289,117	5,125,724	5,292,032	5,292,032
OPERATING EXPENSE					
REGULAR SALARIES	1101	441,999	421,700	431,722	431,722
EXTRA HELP	1102	37,271	35,331	32,000	32,000
OVERTIME	1105	154	0	1,000	1,000
SUPPLEMENTAL PAYMENTS	1106	12,595	12,708	13,067	13,067
TERMINATIONS	1107	0	26,124	26,143	26,143
RETIREMENT CONTRIBUTION	1121	85,897	92,982	97,789	97,789
OASDI CONTRIBUTION	1122	24,765	27,484	31,160	31,160
FICA MEDICARE	1123	6,687	7,226	7,303	7,303
SAFE HARBOR	1124	0	0	0	0
GROUP INSURANCE	1141	42,199	48,733	51,600	51,600
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	98	202	202	202
STATE UNEMPLOYMENT INSURANCE	1143	458	374	353	353
MANAGEMENT DISABILITY INSURANCE	1144	1,631	1,672	1,851	1,851
WORKERS' COMPENSATION INSURANCE	1165	9,108	8,496	11,136	11,136
401K PLAN	1171	9,652	10,588	11,354	11,354
TOTAL SALARIES AND EMPLOYEE BENEFITS		672,513	693,621	716,680	716,680
CLOTHING AND PERSONAL SUPPLIES	2021	0	0	200	200
COMMUNICATIONS	2031	3,731	2,817	4,000	4,000
VOICE DATA ISF	2032	101,646	106,683	109,267	109,267
RADIO COMMUNICATIONS ISF	2033	856	777	777	777
HOUSEKEEPING GROUNDS ISF CHARGS	2058	11	0	2,532	2,532
GENERAL INSURANCE ALLOCATION ISF	2071	6,554	9,575	39,713	39,713
EQUIPMENT MAINTENANCE	2101	0	3,957	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	20,305	20,305	20,305	20,305
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	1,219	766	10,000	10,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	18,047	323	10,000	10,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING EXPENSE					
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	34,332	35,148	35,847	35,847
FACILITIES PROJECTS ISF	2115	141,848	77,829	250,000	250,000
OTHER MAINTENANCE ISF	2116	36,877	42,511	69,596	69,596
MEMBERSHIPS AND DUES	2131	3,862	1,704	0	0
COST ALLOCATION PLAN CHARGES	2158	96,134	8,639	4,715	4,715
MISCELLANEOUS EXPENSE	2159	686	399	0	0
OFFICE SUPPLIES	2161	24,184	16,541	27,300	27,300
PRINTING AND BINDING NON ISF	2162	781	1,680	5,000	5,000
BOOKS AND PUBLICATIONS	2163	1,006	1,524	1,000	1,000
MAIL CENTER ISF	2164	6,286	6,306	6,437	6,437
PURCHASING CHARGES ISF	2165	4,135	4,222	4,348	4,348
GRAPHICS CHARGES ISF	2166	15,924	22,300	31,297	31,297
COPY MACHINE CHGS ISF	2167	1,875	1,820	1,875	1,875
STORES ISF	2168	9,115	5,876	9,388	9,388
ATTORNEY SERVICES	2185	553	0	569	569
CREDIT CARD FEES	2190	221	188	1,000	1,000
SOFTWARE MAINTENANCE AGREEMENTS	2194	6,840	6,246	40,300	40,300
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	3,298,649	3,343,880	3,636,336	3,636,336
EMPLOYEE HEALTH SERVICES HCA	2201	1,248	0	500	500
INFORMATION TECHNOLOGY ISF	2202	3,314	3,394	3,413	3,413
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	2,856	1,653	2,856	2,856
SPECIAL SERVICES ISF	2206	182	27	187	187
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	7,021	5,100	5,000	5,000
STORAGE CHARGES ISF	2244	106	0	109	109
COMPUTER EQUIPMENT <5000	2261	42,851	15,959	11,426	11,426
FURNITURE AND FIXTURES <5000	2262	3,698	6,574	3,000	3,000
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0	0
MINOR EQUIPMENT	2264	497	3,157	30,000	30,000
TRAINING ISF	2272	0	25	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	1,360	2,802	5,000	5,000
PRIVATE VEHICLE MILEAGE	2291	0	0	0	0
TRAVEL EXPENSE	2292	488	2,617	5,000	5,000
GAS AND DIESEL FUEL ISF	2301	122	242	179	179
TRANSPORTATION CHARGES ISF	2302	4,721	5,399	5,124	5,124
MOTORPOOL ISF	2303	30	74	38	38
TRANSPORTATION WORK ORDER	2304	178	495	0	0
TOTAL SERVICES AND SUPPLIES		3,904,350	3,769,532	4,393,634	4,393,634
DEPRECIATION EXPENSE	3611	152,382	126,092	135,456	135,456
INTERFUND EXPENSE ADMINISTRATIVE	3912	118,647	140,419	137,247	137,247
TOTAL OTHER CHARGES		271,029	266,512	272,703	272,703
TOTAL OPERATING EXPENSE		4,847,893	4,729,665	5,383,017	5,383,017

FUND 1220 MATERIALS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4660 GSA SPECIAL SERVICES

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
OPERATING INCOME (LOSS)	441,223	396,059	(90,985)	(90,985)
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR 5121	(156,362)	(138,809)	(159,013)	(159,013)
TOTAL OTHER FINANCING USES	(156,362)	(138,809)	(159,013)	(159,013)
TOTAL OPERATING TRANSFERS	(156,362)	(138,809)	(159,013)	(159,013)
CHANGE IN NET ASSETS	284,861	257,250	(249,998)	(249,998)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT 4601	168,652	42,724	250,000	250,000
COMPUTER SOFTWARE 4701	5,875	0	0	0
TOTAL FIXED ASSETS	174,527	42,724	250,000	250,000
TOTAL FIXED ASSETS	174,527	42,724	250,000	250,000

FUND I230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

GSA FACILITIES AND MATERIALS - 4700

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	32,903,409	30,276,453	34,721,386	34,721,386	34,721,386
TOTAL REVENUES	31,369,389	30,644,419	33,863,393	33,863,393	33,863,393
NET INCOME (LOSS)	(1,534,020)	367,966	(857,993)	(857,993)	(857,993)
AUTH POSITIONS			82	82	82
FTE POSITIONS			82	82	82

BUDGET UNIT DESCRIPTION:

Facilities are managed by General Services Agency's Facilities and Materials Department. It includes Facilities and Materials Administration, Maintenance, and Utilities. The Administration unit provides overall management of ten ISF budget units and one General Fund budget unit (Required Maintenance). The Maintenance Division manages ongoing routine preventive and corrective maintenance for most County facilities. Other entities not part of the Facilities-ISF customer base (such as VCMC, Parks, Harbor, Libraries, and Airports) may request services for their facilities on a time and materials basis. Maintenance is responsible for vendor performance oversight for repair and maintenance work as well as other outsourced contract work on building infrastructure, equipment and systems. The Utilities Division interacts with the utility companies to obtain the best possible service rates for GSA-maintained buildings, identifies buildings to participate in the Southern California Edison Demand Response programs and coordinates with the Ventura County Regional Energy Authority and utilities to obtain cash incentives for energy efficiency and conservation improvements. The Utilities Division also manages GSA's energy efficiency programs.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

		FUND 1230	FACILITIES-ISF		
		SERVICE ACTIVITY:	UNCLASSIFIED		
		UNIT 4700	GSA FACILITIES AND MATERIALS		
OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
RENTS AND CONCESSIONS	8931	(1,610)	0	0	0
TOTAL REVENUE USE OF MONEY AND PROPERTY		(1,610)	0	0	0
FACILITIES ISF	9720	21,519,798	21,846,582	24,417,772	24,417,772
OTHER INTERFUND REVENUE ISF	9728	7,085,941	7,664,553	8,604,204	8,604,204
OTHER INTERFUND REVENUE	9729	283,758	341,302	334,088	334,088
DIRECT CHARGE REVENUE	9730	0	107,921	109,069	109,069
COST ALLOCATION PLAN REVENUE	9731	98,109	0	17,742	17,742
TOTAL CHARGES FOR SERVICES		28,987,605	29,960,359	33,482,875	33,482,875
MISCELLANEOUS REVENUE	9790	778,396	577,602	320,233	320,233
TOTAL MISCELLANEOUS REVENUES		778,396	577,602	320,233	320,233
TOTAL OPERATING INCOME		29,764,391	30,537,960	33,803,108	33,803,108
OPERATING EXPENSE					
REGULAR SALARIES	1101	4,700,021	4,792,844	5,585,455	5,585,455
EXTRA HELP	1102	0	35,224	10,000	10,000
OVERTIME	1105	200,981	230,517	203,900	203,900
SUPPLEMENTAL PAYMENTS	1106	154,462	147,426	172,174	172,174
TERMINATIONS	1107	85,215	94,494	89,401	89,401
CALL BACK STAFFING	1108	111,801	116,791	104,864	104,864
RETIREMENT CONTRIBUTION	1121	927,517	944,674	1,246,666	1,246,666
OASDI CONTRIBUTION	1122	314,409	324,682	382,103	382,103
FICA MEDICARE	1123	74,820	77,697	90,327	90,327
SAFE HARBOR	1124	0	3,573	1,007	1,007
RETIREE HEALTH PAYMENT 1099	1128	0	0	0	0
GROUP INSURANCE	1141	541,992	632,912	789,139	789,139
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	450	2,702	3,089	3,089
STATE UNEMPLOYMENT INSURANCE	1143	5,033	4,182	4,066	4,066
MANAGEMENT DISABILITY INSURANCE	1144	16,244	16,219	22,892	22,892
WORKERS' COMPENSATION INSURANCE	1165	311,336	362,827	642,870	642,870
401K PLAN	1171	113,854	115,443	96,607	96,607
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	89,845	102,374	107,403	107,403
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(291,501)	(174,243)	(107,403)	(107,403)
TOTAL SALARIES AND EMPLOYEE BENEFITS		7,356,479	7,830,340	9,444,560	9,444,560
CLOTHING AND PERSONAL SUPPLIES	2021	31,257	33,759	38,063	38,063
COMMUNICATIONS	2031	24,926	34,993	38,141	38,141
VOICE DATA ISF	2032	101,594	116,675	134,230	134,230
RADIO COMMUNICATIONS ISF	2033	23,084	16,414	23,777	23,777
OTHER HOUSEHOLD EXPENSE	2056	0	2,148	0	0
HAZARDOUS MATERIAL DISPOSAL	2057	35,781	18,898	30,944	30,944
HOUSEKEEPING GROUNDS ISF CHARGS	2058	420	15,016	8,740	8,740

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL		2016-17	2017-18	2018-19	2018-19
		ACTUAL	ACTUAL * ESTIMATED	RECOMMENDED	ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING EXPENSE					
GENERAL INSURANCE ALLOCATION ISF	2071	75,084	67,712	143,025	143,025
EQUIPMENT MAINTENANCE	2101	132,447	146,084	218,815	218,815
EQUIPMENT MAINTENANCE CONTRACTS	2102	1,852,673	1,843,798	1,775,205	1,775,205
MAINTENANCE SUPPLIES AND PARTS	2104	173,261	168,499	252,065	252,065
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	826,087	857,544	816,750	816,750
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	4,640	287,500	287,500
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	208,896	212,280	210,686	210,686
FACILITIES PROJECTS ISF	2115	103,474	37,762	75,000	75,000
OTHER MAINTENANCE ISF	2116	1,477	908	6,522	6,522
MEMBERSHIPS AND DUES	2131	3,132	3,119	3,500	3,500
COST ALLOCATION PLAN CHARGES	2158	411,811	358,004	366,653	366,653
MISCELLANEOUS EXPENSE	2159	137,140	115,140	112,000	112,000
OFFICE SUPPLIES	2161	13,354	9,898	14,000	14,000
BOOKS AND PUBLICATIONS	2163	1,892	1,084	1,000	1,000
MAIL CENTER ISF	2164	12,465	12,529	12,772	12,772
PURCHASING CHARGES ISF	2165	57,330	58,534	72,245	72,245
GRAPHICS CHARGES ISF	2166	17,197	24,098	21,567	21,567
COPY MACHINE CHGS ISF	2167	1,587	1,268	1,687	1,687
STORES ISF	2168	4,097	5,736	4,204	4,204
MISCELLANEOUS OFFICE EXPENSE	2179	8,160	680	0	0
ATTORNEY SERVICES	2185	16,080	25,028	17,742	17,742
LAB SERVICES	2188	7,426	8,585	8,000	8,000
TEMPORARY HELP	2192	6,808	17,639	11,091	11,091
SOFTWARE MAINTENANCE AGREEMENTS	2194	38,927	58,841	66,455	66,455
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,513,399	2,896,857	2,979,057	2,979,057
EMPLOYEE HEALTH SERVICES HCA	2201	8,540	5,690	12,092	12,092
INFORMATION TECHNOLOGY ISF	2202	34,522	20,098	20,044	20,044
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	20,371	20,145	20,963	20,963
PUBLIC WORKS ISF CHARGES	2205	129,116	115,607	125,000	125,000
SPECIAL SERVICES ISF	2206	32,029	34,296	43,183	43,183
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	21,944	46,514	18,900	18,900
STORAGE CHARGES ISF	2244	0	0	100	100
COMPUTER EQUIPMENT <5000	2261	16,519	20,650	35,932	35,932
FURNITURE AND FIXTURES <5000	2262	0	0	7,000	7,000
MINOR EQUIPMENT	2264	96,356	120,713	79,500	79,500
TRAINING ISF	2272	2,500	2,625	2,863	2,863
EDUCATION CONFERENCE AND SEMINARS	2273	10,175	4,052	12,819	12,819
PRIVATE VEHICLE MILEAGE	2291	0	0	0	0
TRAVEL EXPENSE	2292	2,154	6,290	7,000	7,000
GAS AND DIESEL FUEL ISF	2301	41,784	49,914	93,455	93,455
TRANSPORTATION CHARGES ISF	2302	169,843	180,327	263,947	263,947
MOTORPOOL ISF	2303	291	1,520	313	313

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

		FUND 1230	FACILITIES-ISF		
		SERVICE ACTIVITY:	UNCLASSIFIED		
		UNIT 4700	GSA FACILITIES AND MATERIALS		
OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING EXPENSE					
TRANSPORTATION WORK ORDER	2304	40,715	50,979	41,936	41,936
UTILITIES	2311	12,587,918	13,387,067	15,142,118	15,142,118
SEWAGE TREATMENT COSTS	2314	0	0	5,000	5,000
TOTAL SERVICES AND SUPPLIES		20,056,044	21,240,656	23,683,601	23,683,601
DEPRECIATION EXPENSE	3611	616,768	630,305	642,387	642,387
INTERFUND EXPENSE ADMINISTRATIVE	3912	808,301	733,907	839,431	839,431
TOTAL OTHER CHARGES		1,425,069	1,364,212	1,481,818	1,481,818
TOTAL OPERATING EXPENSE		28,837,592	30,435,207	34,609,979	34,609,979
OPERATING INCOME (LOSS)		926,799	102,753	(806,871)	(806,871)
NON-OPERATING REVENUE					
INVESTMENT INCOME	8911	60,283	106,459	60,285	60,285
TOTAL REVENUE USE OF MONEY AND PROPERTY		60,283	106,459	60,285	60,285
CAPITAL ASSETS GAIN REVENUE	9821	2,066	0	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	850	0	0	0
FA SYSTEM SALE PROCEEDS	9823	(850)	0	0	0
TOTAL OTHER FINANCING SOURCES		2,066	0	0	0
TOTAL NON-OPERATING REVENUE		62,348	106,459	60,285	60,285
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		989,147	209,212	(746,586)	(746,586)
NON-OPERATING EXPENSE					
INTEREST LONG TERM TECP	3412	16,417	26,759	46,727	46,727
INTEREST ON LEASE PURCHASE PAYMENTS	3451	7,421	0	0	0
TOTAL OTHER CHARGES		23,839	26,759	46,727	46,727
TOTAL NON-OPERATING EXPENSE		23,839	26,759	46,727	46,727
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		965,309	182,453	(793,313)	(793,313)
OPERATING TRANSFERS					
TRANSFERS OUT TO OTHER FUNDS	5111	(1,069,370)	0	0	0
INTRAFUND COST ALLOCATION INCR	5121	(150,156)	(248,115)	(233,870)	(233,870)
INTRAFUND COST ALLOCATION DECR	5122	364,665	456,212	430,019	430,019
TOTAL OTHER FINANCING USES		(854,862)	208,097	196,149	196,149
TRANSFERS IN FROM OTHER FUNDS	9831	0	0	0	0
TOTAL OTHER FINANCING SOURCES		0	0	0	0
TOTAL OPERATING TRANSFERS		(854,862)	208,097	196,149	196,149

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4700 GSA FACILITIES AND MATERIALS

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING TRANSFERS				
CHANGE IN NET ASSETS	110,447	390,550	(597,164)	(597,164)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
LEASE PURCHASE PYMT PRINCIPAL	3311	327,808	0	0
OTHER LOAN PAYMENTS PRINCIPAL	3312	177,476	173,708	166,829
DEBT CONTRA	3992	(294,871)	(173,708)	0
TOTAL OTHER CHARGES		210,413	0	166,829
TOTAL RETIREMENT OF LONG TERM DEBT		210,413	0	166,829
FIXED ASSETS				
GOVERNMENT CENTER PHOTOVOLTAIC SYSTEM	4216	261,029	0	0
JUVENILE JUSTICE CENTER PHOTOVOLTAIC SYSTEM	4217	652	0	0
EQUIPMENT	4601	0	22,584	94,000
COMPUTER SOFTWARE	4701	0	0	0
TOTAL FIXED ASSETS		261,682	22,584	94,000
TOTAL FIXED ASSETS		261,682	22,584	94,000

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FUND I230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

GSA HOUSEKEEPING AND GROUNDS - 4720

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	7,458,176	7,201,775	7,803,673	7,803,673	7,803,673
TOTAL REVENUES	7,324,685	7,457,176	7,602,804	7,602,804	7,602,804
NET INCOME (LOSS)	(133,491)	255,401	(200,869)	(200,869)	(200,869)
AUTH POSITIONS			49	49	49
FTE POSITIONS			49	49	49

BUDGET UNIT DESCRIPTION:

Housekeeping/Grounds Department is an Internal Service Fund (ISF) managed by General Services Agency's Facilities and Materials Department. It provides housekeeping and landscaping services for most County facilities through the ISF Square Footage charge. Other entities such as Parks, Harbor, Libraries, and Fire Stations may request service for their facilities on a time and materials basis. Services include routine daily and weekly trash removal, vacuuming, mopping, dusting, restroom sanitation, periodic carpet shampooing and spot removal, hard floor stripping and refinishing, window washing, blind and vent dusting, wall washing, trash recycling, pest and rodent control and other services as needed. The Grounds division provides landscape services at the Government Center and other sites. These tasks are accomplished through a combination of in-house staff and contract services.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
HOUSEKEEPING GROUNDS ISF	9723	7,092,636	7,322,235	7,526,950	7,526,950
OTHER INTERFUND REVENUE ISF	9728	60,169	95,057	35,812	35,812
OTHER INTERFUND REVENUE	9729	32,844	36,371	39,173	39,173
COST ALLOCATION PLAN REVENUE	9731	0	1,248	0	0
TOTAL CHARGES FOR SERVICES		7,185,649	7,454,911	7,601,935	7,601,935
MISCELLANEOUS REVENUE	9790	67,162	0	869	869
TOTAL MISCELLANEOUS REVENUES		67,162	0	869	869
TOTAL OPERATING INCOME		7,252,811	7,454,911	7,602,804	7,602,804
OPERATING EXPENSE					
REGULAR SALARIES	1101	1,568,177	1,689,066	1,825,752	1,825,752
EXTRA HELP	1102	26,621	38,524	17,000	17,000
OVERTIME	1105	12,736	22,946	12,000	12,000
SUPPLEMENTAL PAYMENTS	1106	58,718	66,605	79,816	79,816
TERMINATIONS	1107	31,158	24,823	32,855	32,855
CALL BACK STAFFING	1108	289	62	0	0
RETIREMENT CONTRIBUTION	1121	375,379	409,370	453,201	453,201
OASDI CONTRIBUTION	1122	97,655	106,631	125,634	125,634
FICA MEDICARE	1123	23,234	25,532	29,375	29,375
SAFE HARBOR	1124	873	2,256	1,756	1,756
GROUP INSURANCE	1141	358,858	420,908	452,842	452,842
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	125	1,829	1,768	1,768
STATE UNEMPLOYMENT INSURANCE	1143	1,557	1,381	1,396	1,396
MANAGEMENT DISABILITY INSURANCE	1144	0	834	941	941
WORKERS' COMPENSATION INSURANCE	1165	110,706	124,104	234,929	234,929
401K PLAN	1171	14,937	18,079	18,239	18,239
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	256,888	179,089	91,322	91,322
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	(55,232)	(107,220)	(91,322)	(91,322)
TOTAL SALARIES AND EMPLOYEE BENEFITS		2,882,680	3,024,818	3,287,504	3,287,504
AGRICULTURAL	2011	490	0	0	0
CLOTHING AND PERSONAL SUPPLIES	2021	14,860	11,405	15,424	15,424
COMMUNICATIONS	2031	15,008	17,858	20,220	20,220
VOICE DATA ISF	2032	8,108	15,020	16,873	16,873
JANITORIAL SUPPLIES	2054	254,858	242,416	256,462	256,462
OTHER HOUSEHOLD EXPENSE	2056	669,922	718,708	760,748	760,748
GENERAL INSURANCE ALLOCATION ISF	2071	32,743	37,314	52,171	52,171
EQUIPMENT MAINTENANCE	2101	10,633	3,774	9,488	9,488
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0	0
MAINTENANCE SUPPLIES AND PARTS	2104	11,956	(0)	0	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	59,986	3,426	23,000	23,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	445	11,752	46,721	46,721

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING EXPENSE					
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	80,100	80,448	77,295	77,295
FACILITIES PROJECTS ISF	2115	526	592	541	541
OTHER MAINTENANCE ISF	2116	1,478	1,856	19,570	19,570
MEMBERSHIPS AND DUES	2131	1,132	1,310	2,725	2,725
COST ALLOCATION PLAN CHARGES	2158	273,680	68,134	57,013	57,013
MISCELLANEOUS EXPENSE	2159	2,076	3,238	1,000	1,000
OFFICE SUPPLIES	2161	5,947	3,445	5,670	5,670
PRINTING AND BINDING NON ISF	2162	0	0	0	0
BOOKS AND PUBLICATIONS	2163	848	94	600	600
MAIL CENTER ISF	2164	6,158	6,158	6,359	6,359
PURCHASING CHARGES ISF	2165	21,408	21,858	22,514	22,514
GRAPHICS CHARGES ISF	2166	29,233	17,047	30,110	30,110
COPY MACHINE CHGS ISF	2167	528	395	528	528
STORES ISF	2168	454	506	467	467
MISCELLANEOUS OFFICE EXPENSE	2179	23	0	0	0
ATTORNEY SERVICES	2185	71,664	46,283	10,000	10,000
TEMPORARY HELP	2192	172,912	145,296	85,000	85,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	1,847,768	2,041,615	2,165,587	2,165,587
EMPLOYEE HEALTH SERVICES HCA	2201	19,653	5,359	12,401	12,401
INFORMATION TECHNOLOGY ISF	2202	5,929	6,327	6,753	6,753
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	1,766	601	1,766	1,766
PUBLIC WORKS ISF CHARGES	2205	0	17	0	0
SPECIAL SERVICES ISF	2206	5,273	5,355	5,299	5,299
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	0	0
COMPUTER EQUIPMENT <5000	2261	2,228	11,555	8,000	8,000
FURNITURE AND FIXTURES <5000	2262	0	0	1,000	1,000
MINOR EQUIPMENT	2264	10,428	3,430	22,500	22,500
TRAINING ISF	2272	300	200	309	309
EDUCATION CONFERENCE AND SEMINARS	2273	1,449	0	5,500	5,500
PRIVATE VEHICLE MILEAGE	2291	190	0	0	0
TRAVEL EXPENSE	2292	0	0	0	0
GAS AND DIESEL FUEL ISF	2301	5,446	6,349	9,466	9,466
TRANSPORTATION CHARGES ISF	2302	34,169	36,302	40,685	40,685
MOTORPOOL ISF	2303	49	0	44	44
TRANSPORTATION WORK ORDER	2304	23,621	27,288	10,601	10,601
TOTAL SERVICES AND SUPPLIES		3,705,443	3,602,731	3,810,410	3,810,410
DEPRECIATION EXPENSE	3611	30,821	32,662	34,375	34,375
INTERFUND EXPENSE ADMINISTRATIVE	3912	525,882	445,388	558,398	558,398
TOTAL OTHER CHARGES		556,703	478,050	592,773	592,773
TOTAL OPERATING EXPENSE		7,144,826	7,105,599	7,690,687	7,690,687
OPERATING INCOME (LOSS)		107,985	349,312	(87,883)	(87,883)

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4720 GSA HOUSEKEEPING AND GROUNDS

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
CAPITAL ASSETS GAIN REVENUE	9821	0	2,266	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	0	2,266	0
FA SYSTEM SALE PROCEEDS	9823	0	(2,266)	0
TOTAL OTHER FINANCING SOURCES	0	2,266	0	0
TOTAL NON-OPERATING REVENUE	0	2,266	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	107,985	351,577	(87,883)	(87,883)
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS	5111	(103,500)	0	0
INTRAFUND COST ALLOCATION INCR	5121	(85,803)	(88,041)	(82,986)
TOTAL OTHER FINANCING USES	(189,303)	(88,041)	(82,986)	(82,986)
TOTAL OPERATING TRANSFERS	(189,303)	(88,041)	(82,986)	(82,986)
CHANGE IN NET ASSETS	(81,318)	263,536	(170,869)	(170,869)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT	4601	47,054	8,135	30,000
TOTAL FIXED ASSETS	47,054	8,135	30,000	30,000
TOTAL FIXED ASSETS	47,054	8,135	30,000	30,000

FUND I230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

FACILITIES PROJECTS - 4740

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	32,905,598	12,789,852	27,157,115	27,157,115	27,157,115
TOTAL REVENUES	27,235,705	12,413,791	27,198,642	27,198,642	27,198,642
NET INCOME (LOSS)	(5,669,893)	(376,061)	41,527	41,527	41,527
AUTH POSITIONS			11	11	11
FTE POSITIONS			11	11	11

BUDGET UNIT DESCRIPTION:

Facilities Projects is an Internal Service Fund (ISF) managed by the GSA Projects Group as a pass-through mechanism for performing facilities projects involving infrastructure upgrade and repair, tenant improvements, remodeling, and furniture with costs charged back to the Client. GSA Projects Group provides project management, Client liaison, contract award, and contract oversight services for design, construction and related services. Approximately 70% of contracted construction work performed is accomplished with Job Order Contracts (JOC). The balance of construction, design, and interiors installations work are performed using delivery order contracts. A minor share of overall Client workload for support functions and smaller projects are completed by standing BDOs with numerous specialty vendors. GSA Projects Group workload is influenced by budget and project management services requirements by a multitude of Clients, so this budget can fluctuate significantly. Clients serviced by the GSA Projects Group include GSA Required Maintenance, GSA departments, Probation, HSA, HCA, Sheriff, VCFPD, CEO, DA, local Courts, Department of Airports, and most other County agencies and departments.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

		FUND 1230	FACILITIES-ISF		
		SERVICE ACTIVITY:	UNCLASSIFIED		
		UNIT 4740	FACILITIES PROJECTS		
OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
FACILITIES ISF	9720	0	0	0	0
FACILITIES PROJECTS ISF	9726	19,161,252	12,203,124	26,962,000	26,962,000
OTHER INTERFUND REVENUE ISF	9728	204,549	210,667	236,642	236,642
TOTAL CHARGES FOR SERVICES		19,365,801	12,413,791	27,198,642	27,198,642
MISCELLANEOUS REVENUE	9790	90,378	0	0	0
TOTAL MISCELLANEOUS REVENUES		90,378	0	0	0
TOTAL OPERATING INCOME		19,456,179	12,413,791	27,198,642	27,198,642
OPERATING EXPENSE					
REGULAR SALARIES	1101	868,398	666,040	917,050	917,050
OVERTIME	1105	35	21	0	0
SUPPLEMENTAL PAYMENTS	1106	24,615	19,191	18,597	18,597
TERMINATIONS	1107	34,894	56,676	31,785	31,785
CALL BACK STAFFING	1108	170	83	0	0
RETIREMENT CONTRIBUTION	1121	172,680	139,881	202,878	202,878
OASDI CONTRIBUTION	1122	53,432	44,885	60,920	60,920
FICA MEDICARE	1123	12,945	10,896	14,079	14,079
GROUP INSURANCE	1141	85,142	77,351	103,204	103,204
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	52	295	403	403
STATE UNEMPLOYMENT INSURANCE	1143	865	560	702	702
MANAGEMENT DISABILITY INSURANCE	1144	5,092	4,048	5,613	5,613
WORKERS' COMPENSATION INSURANCE	1165	26,331	19,495	31,292	31,292
401K PLAN	1171	15,510	14,611	14,765	14,765
TOTAL SALARIES AND EMPLOYEE BENEFITS		1,300,160	1,054,033	1,401,288	1,401,288
CLOTHING AND PERSONAL SUPPLIES	2021	2,280	1,216	1,900	1,900
UNIFORM ALLOWANCE	2022	0	0	0	0
COMMUNICATIONS	2031	6,553	5,536	5,400	5,400
VOICE DATA ISF	2032	9,471	11,402	9,792	9,792
OTHER HOUSEHOLD EXPENSE	2056	0	7,379	0	0
HOUSEKEEPING GROUNDS ISF CHARGES	2058	0	0	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	6,591	4,902	6,425	6,425
EQUIPMENT MAINTENANCE CONTRACTS	2102	0	0	0	0
BUILDING AND IMPROVEMENTS SUPPLIES AND PARTS	2111	419,232	304,699	400,000	400,000
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	22,937	224,966	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	35,412	36,192	36,562	36,562
COST ALLOCATION PLAN CHARGES	2158	67,144	150,586	196,453	196,453
MISCELLANEOUS EXPENSE	2159	36	37,172	0	0
OFFICE SUPPLIES	2161	4,255	2,356	3,000	3,000
MAIL CENTER ISF	2164	6,311	6,173	6,462	6,462
PURCHASING CHARGES ISF	2165	34,439	35,162	36,217	36,217
GRAPHICS CHARGES ISF	2166	6,383	5,240	6,574	6,574

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I230 FACILITIES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4740 FACILITIES PROJECTS

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
COPY MACHINE CHGS ISF	2167	980	154	980
STORES ISF	2168	156	218	515
MISCELLANEOUS OFFICE EXPENSE	2179	18	0	0
ATTORNEY SERVICES	2185	1,055	10,502	1,087
SOFTWARE MAINTENANCE AGREEMENTS	2194	151,892	215,385	30,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	16,716,050	10,298,286	24,650,000
EMPLOYEE HEALTH SERVICES HCA	2201	2,984	757	1,000
INFORMATION TECHNOLOGY ISF	2202	1,106	985	1,279
SPECIAL SERVICES ISF	2206	1,511	1,794	1,556
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	320	0	0
COMPUTER EQUIPMENT <5000	2261	14,876	45,867	2,000
FURNITURE AND FIXTURES <5000	2262	201	0	2,000
MINOR EQUIPMENT	2264	77	256	1,600
TRAINING ISF	2272	50	75	0
EDUCATION CONFERENCE AND SEMINARS	2273	0	0	0
PRIVATE VEHICLE MILEAGE	2291	0	0	0
TRAVEL EXPENSE	2292	0	0	0
GAS AND DIESEL FUEL ISF	2301	5,506	5,204	8,382
TRANSPORTATION CHARGES ISF	2302	37,190	35,533	41,843
MOTORPOOL ISF	2303	0	0	0
TRANSPORTATION WORK ORDER	2304	0	1,159	0
TOTAL SERVICES AND SUPPLIES	17,555,015	11,449,156	25,451,027	25,451,027
INTERFUND EXPENSE ADMINISTRATIVE	3912	180,264	166,607	191,637
TOTAL OTHER CHARGES	180,264	166,607	191,637	191,637
TOTAL OPERATING EXPENSE	19,035,439	12,669,796	27,043,952	27,043,952
OPERATING INCOME (LOSS)	420,740	(256,005)	154,690	154,690
OPERATING TRANSFERS				
INTRAFUND COST ALLOCATION INCR	5121	(128,705)	(120,056)	(113,163)
TOTAL OTHER FINANCING USES		(128,705)	(120,056)	(113,163)
INSURANCE RECOVERIES	9851	189,759	0	0
TOTAL OTHER FINANCING SOURCES		189,759	0	0
TOTAL OPERATING TRANSFERS	61,054	(120,056)	(113,163)	(113,163)
CHANGE IN NET ASSETS	481,794	(376,061)	41,527	41,527
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				

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FUND I300 WORKERS COMPENSATION ISF
SERVICE ACTIVITY: UNCLASSIFIED

CEO RISK ADMINISTRATION - 1300

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	1,189,890	1,075,977	1,256,101	1,256,101	1,256,101
TOTAL REVENUES	1,189,890	1,075,977	1,256,101	1,256,101	1,256,101
NET INCOME (LOSS)	0	0	0	0	0
AUTH POSITIONS			11	11	11
FTE POSITIONS			11	11	11

BUDGET UNIT DESCRIPTION:

The Risk Management Department is responsible for risk identification, assessment and management, by various means. The Department is organized into three general sections: 1) Health, Safety & Loss Prevention Section, which provides a variety of health, safety, loss prevention, environmental health, and hazardous materials management services to County agencies and special districts; 2) Liability Claims & Insurance Section, which manages third party claims and litigation made against the County, first party claims (claims by the County to its own insurance carriers), manages the County's insurance policies, pursues subrogation and restitution against third parties that cause financial loss to the County, and manages the County employee personal property reimbursement program; and 3) the Workers' Compensation Section, which manages the County's Workers' Compensation program (both insured and self-funded claims) and represents the County's interest in applications for disability retirement to the Retirement Board. Risk Management evaluates and implements various methods of managing the County's exposure to financial loss, including risk avoidance, loss prevention and mitigation, commercial insurance, participation in risk pooling arrangements, self-funding, and contractual risk transfer. Risk Management plans and budgets for the cost of anticipated claims through rates set in collaboration with actuarial experts, CEO Fiscal and Administrative Services, and the County's Auditor Controller's Office. Reserves are established to quantify the anticipated future costs for reported claims, the County's insurers and/or third-party administrators. The claims units within Risk Management investigate and manage claims made by County employees or the public.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1300 WORKERS COMPENSATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1300 CEO RISK ADMINISTRATION

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
OTHER CHARGES FOR SERVICES	9708	19,369	10,668	11,200	11,200
OTHER INTERFUND REVENUE	9729	1,020,620	1,065,309	1,244,901	1,244,901
COST ALLOCATION PLAN REVENUE	9731	4,442	0	0	0
TOTAL CHARGES FOR SERVICES		1,044,432	1,075,977	1,256,101	1,256,101
MISCELLANEOUS REVENUE	9790	0	0	0	0
TOTAL MISCELLANEOUS REVENUES		0	0	0	0
TOTAL OPERATING INCOME		1,044,432	1,075,977	1,256,101	1,256,101
OPERATING EXPENSE					
REGULAR SALARIES	1101	1,022,001	1,062,240	1,150,184	1,150,184
OVERTIME	1105	0	143	0	0
SUPPLEMENTAL PAYMENTS	1106	29,095	33,219	35,367	35,367
TERMINATIONS	1107	63,991	69,980	49,409	49,409
RETIREMENT CONTRIBUTION	1121	199,015	198,370	238,004	238,004
OASDI CONTRIBUTION	1122	60,599	64,688	68,368	68,368
FICA MEDICARE	1123	15,462	16,126	16,796	16,796
RETIREE HEALTH PAYMENT 1099	1128	10,088	20,308	12,175	12,175
GROUP INSURANCE	1141	89,529	104,437	113,520	113,520
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	473	432	528	528
STATE UNEMPLOYMENT INSURANCE	1143	998	826	788	788
MANAGEMENT DISABILITY INSURANCE	1144	7,297	7,524	9,046	9,046
WORKERS' COMPENSATION INSURANCE	1165	8,509	7,840	10,497	10,497
401K PLAN	1171	27,525	30,144	31,299	31,299
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ INCRE	1991	0	2,143	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		1,534,582	1,618,422	1,735,981	1,735,981
COMMUNICATIONS	2031	671	681	1,000	1,000
VOICE DATA ISF	2032	12,254	9,543	15,000	15,000
GENERAL INSURANCE ALLOCATION ISF	2071	6,552	9,083	11,253	11,253
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	23,064	19,788	82,000	82,000
FACILITIES PROJECTS ISF	2115	0	19,458	0	0
OTHER MAINTENANCE ISF	2116	75	506	500	500
MEMBERSHIPS AND DUES	2131	920	982	2,020	2,020
COST ALLOCATION PLAN CHARGES	2158	30,465	23,877	30,836	30,836
MISCELLANEOUS EXPENSE	2159	14,757	12,271	18,500	18,500
OFFICE SUPPLIES	2161	2,389	1,829	4,000	4,000
PRINTING AND BINDING NON ISF	2162	99	108	200	200
BOOKS AND PUBLICATIONS	2163	5,097	2,843	5,500	5,500
MAIL CENTER ISF	2164	551	0	1,500	1,500
PURCHASING CHARGES ISF	2165	2,586	2,640	2,720	2,720
GRAPHICS CHARGES ISF	2166	6,326	18,330	300	300
COPY MACHINE CHGS ISF	2167	785	785	785	785

FUND 1300 WORKERS COMPENSATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1300 CEO RISK ADMINISTRATION

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING EXPENSE					
STORES ISF	2168	1,080	1,080	1,500	1,500
MISCELLANEOUS OFFICE EXPENSE	2179	434	174	600	600
MARKETING AND ADVERTISING	2193	0	160	0	0
SOFTWARE MAINTENANCE AGREEMENTS	2194	0	180	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	123,161	78,382	130,830	130,830
EMPLOYEE HEALTH SERVICES HCA	2201	1,049	547	1,000	1,000
INFORMATION TECHNOLOGY ISF	2202	53,590	21,978	80,254	80,254
COUNTY GEOGRAPHICAL INFORMATION SYSTEMS EXPENSE IS	2203	0	0	735	735
SPECIAL SERVICES ISF	2206	33	1,031	300	300
STORAGE CHARGES ISF	2244	182	182	182	182
STORAGE CHARGES NON ISF	2245	4,587	8,927	8,000	8,000
COMPUTER EQUIPMENT <5000	2261	6,257	6,465	6,500	6,500
FURNITURE AND FIXTURES <5000	2262	0	3,880	2,000	2,000
MINOR EQUIPMENT	2264	1,061	448	3,000	3,000
TRAINING ISF	2272	75	50	120	120
EDUCATION CONFERENCE AND SEMINARS	2273	890	5,955	6,000	6,000
PRIVATE VEHICLE MILEAGE	2291	639	1,529	1,500	1,500
TRAVEL EXPENSE	2292	3,598	6,351	11,000	11,000
TRANSPORTATION EXPENSE	2299	0	0	100	100
MOTORPOOL ISF	2303	918	1,085	1,500	1,500
TOTAL SERVICES AND SUPPLIES		304,146	261,129	431,235	431,235
INTERFUND EXPENSE ADMINISTRATIVE	3912	300,358	330,805	334,783	334,783
TOTAL OTHER CHARGES		300,358	330,805	334,783	334,783
TOTAL OPERATING EXPENSE		2,139,086	2,210,355	2,501,999	2,501,999
OPERATING INCOME (LOSS)		(1,094,655)	(1,134,379)	(1,245,898)	(1,245,898)
OPERATING TRANSFERS					
INTRAFUND COST ALLOCATION DECR	5122	1,094,655	1,134,379	1,245,898	1,245,898
TOTAL OTHER FINANCING USES		1,094,655	1,134,379	1,245,898	1,245,898
TOTAL OPERATING TRANSFERS		1,094,655	1,134,379	1,245,898	1,245,898
CHANGE IN NET ASSETS		(0)	0	0	0
NET ASSETS - BEGINNING BALANCE					
NET ASSETS - ENDING BALANCE					

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FUND I300 WORKERS COMPENSATION ISF
SERVICE ACTIVITY: UNCLASSIFIED

CEO WORKERS COMPENSATION - 1310

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	35,211,886	31,111,906	40,955,666	40,955,666	40,955,666
TOTAL REVENUES	33,393,441	35,357,193	39,537,000	39,537,000	39,537,000
NET INCOME (LOSS)	(1,818,445)	4,245,287	(1,418,666)	(1,418,666)	(1,418,666)

AUTH POSITIONS
FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Workers' Compensation Section of Risk Management oversees the delivery of Workers' Compensation benefits through a self-funded program and oversight of administration of benefits under prior insured programs. It is the Divisions goal to ensure timely delivery of appropriate benefits as required by the California Labor Code. This includes medical treatment for injured employees and provision of state mandated salary replacement benefits in a cost effective manner. This section also reviews and evaluates disability retirement applications to formulate recommendations for acceptance or litigate challenges for the Retirement Board.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1300 WORKERS COMPENSATION ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1310 CEO WORKERS COMPENSATION

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
STATE SB90	9253	0	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE		0	0	0	0
WORKERS COMP INS	9719	30,391,299	33,455,965	38,361,000	38,361,000
TOTAL CHARGES FOR SERVICES		30,391,299	33,455,965	38,361,000	38,361,000
MISCELLANEOUS REVENUE	9790	0	37	0	0
TOTAL MISCELLANEOUS REVENUES		0	37	0	0
TOTAL OPERATING INCOME		30,391,299	33,456,002	38,361,000	38,361,000
OPERATING EXPENSE					
INSURANCE	2072	539,513	0	0	0
WORKER COMPENSATION ULTIMATE LOSS EXPENSE	2073	20,495,410	26,295,785	37,045,149	37,045,149
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	(587,300)	(15,146)	0	0
COST ALLOCATION PLAN CHARGES	2158	9,407	264,373	251,037	251,037
PURCHASING CHARGES ISF	2165	5,234	5,344	5,504	5,504
ATTORNEY SERVICES	2185	212,352	112,272	249,000	249,000
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	2,381,556	3,314,899	2,159,078	2,159,078
TOTAL SERVICES AND SUPPLIES		23,056,172	29,977,527	39,709,768	39,709,768
TOTAL OPERATING EXPENSE		23,056,172	29,977,527	39,709,768	39,709,768
OPERATING INCOME (LOSS)		7,335,128	3,478,475	(1,348,768)	(1,348,768)
NON-OPERATING REVENUE					
INVESTMENT INCOME	8911	1,147,494	1,901,191	1,176,000	1,176,000
TOTAL REVENUE USE OF MONEY AND PROPERTY		1,147,494	1,901,191	1,176,000	1,176,000
TOTAL NON-OPERATING REVENUE		1,147,494	1,901,191	1,176,000	1,176,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		8,482,622	5,379,666	(172,768)	(172,768)
OPERATING TRANSFERS					
INTRAFUND COST ALLOCATION INCR	5121	(1,094,655)	(1,134,379)	(1,245,898)	(1,245,898)
TOTAL OTHER FINANCING USES		(1,094,655)	(1,134,379)	(1,245,898)	(1,245,898)
TOTAL OPERATING TRANSFERS		(1,094,655)	(1,134,379)	(1,245,898)	(1,245,898)
CHANGE IN NET ASSETS		7,387,967	4,245,287	(1,418,666)	(1,418,666)
NET ASSETS - BEGINNING BALANCE					
NET ASSETS - ENDING BALANCE					

FUND I320 LIABILITY AND PERSONAL PROPERTY INS
SERVICE ACTIVITY: UNCLASSIFIED

CEO LIABILITY INSURANCE - 1320

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	18,037,358	14,894,511	19,211,322	19,211,322	19,211,322
TOTAL REVENUES	9,452,650	9,776,746	12,865,692	12,865,692	12,865,692
NET INCOME (LOSS)	(8,584,708)	(5,117,765)	(6,345,630)	(6,345,630)	(6,345,630)

AUTH POSITIONS

FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The General Liability Section of Risk Management administers the Liability program for all County departments including the Health Care Agency and its medical malpractice coverage. This section is responsible for investigating and responding to tort claims filed against the County, and managing litigation assigned to County Counsel and outside defense counsel. The section facilitates insurance quotes to evaluate as a means of providing financial protection for the County's assets and submits data for actuarial analysis to establish rates and evaluate self-insured retention levels. The section pursues recovery of damage to County property through subrogation and restitution through Probation and the courts. The section also administers the Personal Property Program and Automobile Damage Program benefits and reimburses GSA for repairs and vehicle replacement due to damage to the County fleet vehicles, seeking recovery when damage is caused by negligent third parties.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1320 LIABILITY AND PERSONAL PROPERTY INS
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1320 CEO LIABILITY INSURANCE

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
LIABILITY INSURANCE	9718	12,275,175	9,275,095	12,582,080	12,582,080
COST ALLOCATION PLAN REVENUE	9731	0	0	0	0
TOTAL CHARGES FOR SERVICES		12,275,175	9,275,095	12,582,080	12,582,080
CASH OVERAGE	9789	0	0	0	0
MISCELLANEOUS REVENUE	9790	0	9,162	0	0
TOTAL MISCELLANEOUS REVENUES		0	9,162	0	0
TOTAL OPERATING INCOME		12,275,175	9,284,257	12,582,080	12,582,080
OPERATING EXPENSE					
INSURANCE	2072	5,430,321	5,617,815	5,909,469	5,909,469
GENERAL LIABILITY ULTIMATE LOSS EXPENSE 1099	2074	2,009,738	2,042,741	11,721,200	11,721,200
GENERAL LIABILITY ULTIMATE LOSS EXPENSE	2075	1,694,072	1,796,576	0	0
GENERAL LIABILITY ATTORNEY CLIENT 1099	2076	287,856	5,718,201	0	0
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION	2079	(852,700)	(1,572,324)	0	0
COST ALLOCATION PLAN CHARGES	2158	44,042	75,358	164,605	164,605
PURCHASING CHARGES ISF	2165	10,172	10,386	10,697	10,697
GRAPHICS CHARGES ISF	2166	214	0	0	0
STORES ISF	2168	0	0	0	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	111,470	138,340	155,450	155,450
SPECIAL SERVICES ISF	2206	0	9	0	0
PRIVATE VEHICLE MILEAGE	2291	0	0	0	0
TRAVEL EXPENSE	2292	14	0	0	0
TOTAL SERVICES AND SUPPLIES		8,735,200	13,827,101	17,961,421	17,961,421
JUDGMENTS	3511	1,162	2,101	5,000	5,000
INTERFUND EXPENSE ADMINISTRATIVE	3912	1,020,620	1,065,309	1,244,901	1,244,901
TOTAL OTHER CHARGES		1,021,782	1,067,409	1,249,901	1,249,901
TOTAL OPERATING EXPENSE		9,756,982	14,894,511	19,211,322	19,211,322
OPERATING INCOME (LOSS)		2,518,193	(5,610,253)	(6,629,242)	(6,629,242)
NON-OPERATING REVENUE					
INVESTMENT INCOME	8911	304,640	492,488	283,612	283,612
TOTAL REVENUE USE OF MONEY AND PROPERTY		304,640	492,488	283,612	283,612
TOTAL NON-OPERATING REVENUE		304,640	492,488	283,612	283,612
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		2,822,833	(5,117,765)	(6,345,630)	(6,345,630)

FUND I400 PERSONNEL SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED

HUMAN RESOURCE PERSONNEL SERVICES ISF - 1400

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	756,348	657,777	740,062	740,062	740,062
TOTAL REVENUES	582,348	590,871	670,062	670,062	670,062
NET INCOME (LOSS)	(174,000)	(66,906)	(70,000)	(70,000)	(70,000)
AUTH POSITIONS			2	2	2
FTE POSITIONS			2	2	2

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Personnel Services ISF, which offers the administration of the Deferred Compensation Program and the Department of Transportation mandate of alcohol and drug testing. The Deferred Compensation Program includes administration of the Section 457 Plan and the 401(k) Shared Savings Plan. Service fees for the Deferred Compensation Programs are assessed to plan participants, County departments and outside entities for full cost recovery. The Transportation Program includes administration of contract services that provide drug and alcohol testing, as required by the Department of Transportation. County Departments are charged their portion of actual contract cost based on the services provided.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1400 PERSONNEL SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1400 HUMAN RESOURCE PERSONNEL SERVICES

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
PERSONNEL SERVICES 9471	421,409	540,270	618,584	618,584
OTHER INTERFUND REVENUE ISF 9728	44,044	46,411	49,848	49,848
OTHER INTERFUND REVENUE 9729	0	0	0	0
COST ALLOCATION PLAN REVENUE 9731	0	305	630	630
TOTAL CHARGES FOR SERVICES	465,453	586,986	669,062	669,062
MISCELLANEOUS REVENUE 9790	0	88	0	0
TOTAL MISCELLANEOUS REVENUES	0	88	0	0
TOTAL OPERATING INCOME	465,453	587,074	669,062	669,062
OPERATING EXPENSE				
REGULAR SALARIES 1101	174,272	189,716	214,785	214,785
SUPPLEMENTAL PAYMENTS 1106	7,829	8,244	9,269	9,269
TERMINATIONS 1107	13,027	8,899	18,500	18,500
RETIREMENT CONTRIBUTION 1121	35,488	36,377	44,127	44,127
OASDI CONTRIBUTION 1122	10,796	11,592	13,268	13,268
FICA MEDICARE 1123	2,718	2,765	3,103	3,103
GROUP INSURANCE 1141	16,880	19,493	20,640	20,640
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN 1142	90	81	96	96
STATE UNEMPLOYMENT INSURANCE 1143	173	144	150	150
MANAGEMENT DISABILITY INSURANCE 1144	1,285	1,356	1,668	1,668
WORKERS' COMPENSATION INSURANCE 1165	1,861	1,731	2,368	2,368
401K PLAN 1171	5,440	5,746	6,422	6,422
TOTAL SALARIES AND EMPLOYEE BENEFITS	269,860	286,142	334,396	334,396
VOICE DATA ISF 2032	1,258	1,678	1,102	1,102
GENERAL INSURANCE ALLOCATION ISF 2071	1,808	789	1,082	1,082
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF 2114	2,355	3,768	3,844	3,844
FACILITIES PROJECTS ISF 2115	0	5,441	0	0
OTHER MAINTENANCE ISF 2116	0	622	0	0
MEMBERSHIPS AND DUES 2131	600	600	750	750
COST ALLOCATION PLAN CHARGES 2158	13,914	4,639	7,216	7,216
MISCELLANEOUS EXPENSE 2159	379	0	2,000	2,000
OFFICE SUPPLIES 2161	0	25	1,000	1,000
PRINTING AND BINDING NON ISF 2162	63	0	1,000	1,000
BOOKS AND PUBLICATIONS 2163	1,512	0	1,000	1,000
MAIL CENTER ISF 2164	2,594	2,072	2,594	2,594
PURCHASING CHARGES ISF 2165	1,707	1,743	1,795	1,795
GRAPHICS CHARGES ISF 2166	22,361	31,947	10,000	10,000
COPY MACHINE CHGS ISF 2167	204	22	204	204
STORES ISF 2168	292	27	100	100
MISCELLANEOUS OFFICE EXPENSE 2179	145	234	100	100
ATTORNEY SERVICES 2185	26,445	18,706	50,000	50,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1400 PERSONNEL SERVICES-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1400 HUMAN RESOURCE PERSONNEL SERVICES

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
MARKETING AND ADVERTISING	2193	0	48	250
SOFTWARE MAINTENANCE AGREEMENTS	2194	349	7	0
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	85,740	218,759	233,000
INFORMATION TECHNOLOGY ISF	2202	12,689	4,484	6,913
SPECIAL SERVICES ISF	2206	31	2,123	1,000
COMPUTER EQUIPMENT <5000	2261	115	0	1,500
FURNITURE AND FIXTURES <5000	2262	49	743	500
MINOR EQUIPMENT	2264	246	0	0
EDUCATION CONFERENCE AND SEMINARS	2273	1,295	577	5,000
PRIVATE VEHICLE MILEAGE	2291	46	40	500
TRAVEL EXPENSE	2292	3,986	3,856	5,000
TOTAL SERVICES AND SUPPLIES	180,182	302,949	337,450	337,450
INTERFUND EXPENSE ADMINISTRATIVE	3912	63,627	68,686	68,216
TOTAL OTHER CHARGES	63,627	68,686	68,216	68,216
TOTAL OPERATING EXPENSE	513,669	657,777	740,062	740,062
OPERATING INCOME (LOSS)	(48,216)	(70,703)	(71,000)	(71,000)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	2,719	3,797	1,000
TOTAL REVENUE USE OF MONEY AND PROPERTY	2,719	3,797	1,000	1,000
TOTAL NON-OPERATING REVENUE	2,719	3,797	1,000	1,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(45,497)	(66,906)	(70,000)	(70,000)

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FUND I410 UNEMPLOYMENT INS-ISF
SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL UNEMPLOYMENT - 1410

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	866,649	627,071	913,835	913,835	913,835
TOTAL REVENUES	566,694	611,019	521,334	521,334	521,334
NET INCOME (LOSS)	(299,955)	(16,052)	(392,501)	(392,501)	(392,501)

AUTH POSITIONS
FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the County's Unemployment Insurance Benefits (UIB) program. In this capacity, it works to minimize the County's costs for unemployment insurance by providing training to departments on the latest unemployment policies and procedures, reviewing and monitoring all claims filed by terminated County employees, and working closely with the County's contract administrator in challenging questionable claims. Reimbursement is made to the State for unemployment insurance claims paid. Premiums are charged to departments' payroll. Rate will continue to be reviewed for effectiveness and full cost recovery.

FUND I410 UNEMPLOYMENT INS-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1410 PERSONNEL UNEMPLOYMENT

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
UNEMPLOYMENT INS 9725	709,782	587,880	516,334	516,334
TOTAL CHARGES FOR SERVICES	709,782	587,880	516,334	516,334
TOTAL OPERATING INCOME	709,782	587,880	516,334	516,334
OPERATING EXPENSE				
INSURANCE 2072	626,029	611,838	900,000	900,000
INSURANCE RECOVERIES FROM CLAIMS AND LITIGATION 2079	0	0	0	0
COST ALLOCATION PLAN CHARGES 2158	2,362	5,034	4,400	4,400
PURCHASING CHARGES ISF 2165	34	35	36	36
OTHER PROFESSIONAL AND SPECIALIZED NON ISF 2199	4,502	9,290	8,500	8,500
TOTAL SERVICES AND SUPPLIES	632,927	626,196	912,936	912,936
INTERFUND EXPENSE ADMINISTRATIVE 3912	802	875	899	899
TOTAL OTHER CHARGES	802	875	899	899
TOTAL OPERATING EXPENSE	633,729	627,071	913,835	913,835
OPERATING INCOME (LOSS)	76,053	(39,191)	(397,501)	(397,501)
NON-OPERATING REVENUE				
INVESTMENT INCOME 8911	14,046	23,139	5,000	5,000
TOTAL REVENUE USE OF MONEY AND PROPERTY	14,046	23,139	5,000	5,000
TOTAL NON-OPERATING REVENUE	14,046	23,139	5,000	5,000
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	90,099	(16,052)	(392,501)	(392,501)

FUND I420 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED

PERSONNEL MEDICAL INSURANCE - 1420

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	11,683,546	10,243,135	12,265,993	12,265,993	12,265,993
TOTAL REVENUES	11,430,947	10,797,502	11,988,628	11,988,628	11,988,628
NET INCOME (LOSS)	(252,599)	554,367	(277,365)	(277,365)	(277,365)
AUTH POSITIONS			16	16	16
FTE POSITIONS			15	15	15

BUDGET UNIT DESCRIPTION:

The County Executive Office - Human Resources Division administers the Medical Insurance ISF, which includes centralized Benefits Administration of a variety of benefit plans & programs including the Flexible Benefits Program, group life insurance, group disability benefit programs, Employee Emergency Assistance Program, retiree health insurance and supplemental benefits, Medical Maintenance Reimbursements, Absence Management & Leave of Absence Program, Transportation Benefit Reimbursement Account Program, Employee Assistance Program (EAP), Wellness Program, and Work/Life Program.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

		FUND 1420	MEDICAL INSURANCE-ISF		
		SERVICE ACTIVITY:	UNCLASSIFIED		
		UNIT 1420	PERSONNEL MEDICAL INSURANCE		
OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
FORFEITURES AND PENALTIES	8831	32,910	40,404	37,494	37,494
TOTAL FINES FORFEITURES AND PENALTIES		32,910	40,404	37,494	37,494
PERSONNEL SERVICES	9471	0	0	0	0
ADMINISTRATIVE SERVICES FEES	9705	220,295	220,018	220,500	220,500
OTHER INTERFUND REVENUE ISF	9728	101,048	103,014	94,959	94,959
OTHER INTERFUND REVENUE	9729	0	0	0	0
COST ALLOCATION PLAN REVENUE	9731	0	1,172	0	0
TOTAL CHARGES FOR SERVICES		321,343	324,204	315,459	315,459
OPT OUT REVENUE	9772	9,673,115	10,347,258	11,585,675	11,585,675
CASH OVERAGE	9789	22	30	0	0
MISCELLANEOUS REVENUE	9790	20,060	16,592	15,000	15,000
TOTAL MISCELLANEOUS REVENUES		9,693,198	10,363,880	11,600,675	11,600,675
TOTAL OPERATING INCOME		10,047,450	10,728,488	11,953,628	11,953,628
OPERATING EXPENSE					
REGULAR SALARIES	1101	1,265,928	1,310,833	1,503,677	1,503,677
EXTRA HELP	1102	4,689	36,875	18,064	18,064
SUPPLEMENTAL PAYMENTS	1106	45,769	46,458	50,839	50,839
TERMINATIONS	1107	83,213	94,032	125,000	125,000
RETIREMENT CONTRIBUTION	1121	246,087	247,676	294,587	294,587
OASDI CONTRIBUTION	1122	78,668	81,103	88,921	88,921
FICA MEDICARE	1123	19,687	20,848	21,334	21,334
SAFE HARBOR	1124	4,796	8,309	4,662	4,662
RETIREE HEALTH PAYMENT 1099	1128	11,676	17,805	22,127	22,127
GROUP INSURANCE	1141	130,233	144,595	170,862	170,862
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	718	625	768	768
STATE UNEMPLOYMENT INSURANCE	1143	1,265	1,067	1,055	1,055
MANAGEMENT DISABILITY INSURANCE	1144	9,382	9,687	11,484	11,484
WORKERS' COMPENSATION INSURANCE	1165	13,452	12,807	16,660	16,660
401K PLAN	1171	34,975	35,877	40,773	40,773
SALARY AND EMPLOYEE BENEFITS CURRENT YEAR ADJ DECR	1992	0	(11,481)	0	0
TOTAL SALARIES AND EMPLOYEE BENEFITS		1,950,538	2,057,118	2,370,813	2,370,813
VOICE DATA ISF	2032	22,949	15,753	24,401	24,401
RADIO COMMUNICATIONS ISF	2033	4,800	4,800	4,800	4,800
GENERAL INSURANCE ALLOCATION ISF	2071	8,490	6,358	8,193	8,193
MEDICAL PREMIUM SUBSIDY OPT OUT	2081	7,097,039	7,398,770	8,350,000	8,350,000
OTHER MEDICAL PREMIUM SUBSIDY	2082	(171,921)	(329,392)	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	1,602	0	2,000	2,000
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	32,304	33,468	33,995	33,995
OTHER MAINTENANCE ISF	2116	306	496	1,000	1,000
MEMBERSHIPS AND DUES	2131	1,456	1,113	2,500	2,500

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1420 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
CASH SHORTAGE	2156	20	35	0
COST ALLOCATION PLAN CHARGES	2158	62,995	105,735	125,015
MISCELLANEOUS EXPENSE	2159	3,543	1,639	11,700
OFFICE SUPPLIES	2161	5,564	2,591	7,500
PRINTING AND BINDING NON ISF	2162	86	0	5,600
BOOKS AND PUBLICATIONS	2163	2,594	3,002	5,500
MAIL CENTER ISF	2164	11,339	6,293	11,433
PURCHASING CHARGES ISF	2165	2,875	2,934	3,023
GRAPHICS CHARGES ISF	2166	91,243	81,435	94,000
COPY MACHINE CHGS ISF	2167	2,877	2,266	2,877
STORES ISF	2168	852	746	600
MISCELLANEOUS OFFICE EXPENSE	2179	1,444	1,050	3,100
ATTORNEY SERVICES	2185	6,332	5,486	10,000
MARKETING AND ADVERTISING	2193	0	10,591	3,500
SOFTWARE MAINTENANCE AGREEMENTS	2194	18,954	18,634	30,150
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	217,702	135,722	245,000
EMPLOYEE HEALTH SERVICES HCA	2201	13,497	569	17,500
INFORMATION TECHNOLOGY ISF	2202	98,684	108,216	241,679
SPECIAL SERVICES ISF	2206	8,312	8,495	8,000
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	34,020	34,020	34,020
STORAGE CHARGES ISF	2244	1,156	236	1,500
COMPUTER EQUIPMENT <5000	2261	5,021	6,525	14,000
FURNITURE AND FIXTURES <5000	2262	811	528	6,000
MINOR EQUIPMENT	2264	436	16,922	1,500
TRAINING ISF	2272	125	125	0
EDUCATION CONFERENCE AND SEMINARS	2273	6,642	6,810	14,000
PRIVATE VEHICLE MILEAGE	2291	1,174	2,013	2,250
TRAVEL EXPENSE	2292	2,310	4,592	8,000
TRANSPORTATION EXPENSE	2299	0	6	0
MOTORPOOL ISF	2303	0	0	0
TOTAL SERVICES AND SUPPLIES	7,597,631	7,698,582	9,334,336	9,334,336
DEPRECIATION EXPENSE	3611	6,358	6,367	11,000
INTERFUND EXPENSE ADMINISTRATIVE	3912	421,847	442,693	445,444
TOTAL OTHER CHARGES	428,205	449,060	456,444	456,444
TOTAL OPERATING EXPENSE	9,976,374	10,204,760	12,161,593	12,161,593
OPERATING INCOME (LOSS)	71,076	523,727	(207,965)	(207,965)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	19,080	39,014	5,000
TOTAL REVENUE USE OF MONEY AND PROPERTY	19,080	39,014	5,000	5,000
TOTAL NON-OPERATING REVENUE	19,080	39,014	5,000	5,000

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1420 MEDICAL INSURANCE-ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1420 PERSONNEL MEDICAL INSURANCE

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	90,156	562,742	(202,965)	(202,965)
OPERATING TRANSFERS				
TRANSFERS IN FROM OTHER FUNDS 9831	30,000	30,000	30,000	30,000
TOTAL OTHER FINANCING SOURCES	30,000	30,000	30,000	30,000
TOTAL OPERATING TRANSFERS	30,000	30,000	30,000	30,000
CHANGE IN NET ASSETS	120,156	592,742	(172,965)	(172,965)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
COMPUTER SOFTWARE 4701	0	38,375	104,400	104,400
TOTAL FIXED ASSETS	0	38,375	104,400	104,400
TOTAL FIXED ASSETS	0	38,375	104,400	104,400

FUND I430 EMPLOYEE BENEFITS MISC ISF
SERVICE ACTIVITY: UNCLASSIFIED

WAGE SUPPLEMENT - 1430

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	63,999	42,492	63,899	63,899	63,899
TOTAL REVENUES	53,304	53,815	54,441	54,441	54,441
NET INCOME (LOSS)	(10,695)	11,324	(9,458)	(9,458)	(9,458)

AUTH POSITIONS
FTE POSITIONS

BUDGET UNIT DESCRIPTION:

The Wage Supplement Plan (WSP) is part of the Employee Benefits Fund. It is administered by the Benefits Unit of the Human Resources Division. The plan provides supplemental income to participating employees in the event of hospitalization or illness exceeding seven days. The WSP is an optional benefit program which employees may elect during a limited enrollment period. The employee-paid plan currently offers two levels of short-term coverage with funding paid in full by participating employees.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1430 EMPLOYEE BENEFITS MISC ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 1430 WAGE SUPPLEMENT

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING INCOME				
INSURANCE PREMIUMS INTERNAL	9717	52,271	51,737	52,000
COST ALLOCATION PLAN REVENUE	9731	0	1,404	2,191
TOTAL CHARGES FOR SERVICES		52,271	53,141	54,191
TOTAL OPERATING INCOME		52,271	54,191	54,191
OPERATING EXPENSE				
COST ALLOCATION PLAN CHARGES	2158	3,612	0	0
MISCELLANEOUS EXPENSE	2159	39,580	38,466	60,000
MAIL CENTER ISF	2164	0	173	0
TOTAL SERVICES AND SUPPLIES		43,192	38,639	60,000
INTERFUND EXPENSE ADMINISTRATIVE	3912	3,566	3,853	3,899
TOTAL OTHER CHARGES		3,566	3,853	3,899
TOTAL OPERATING EXPENSE		46,758	42,492	63,899
OPERATING INCOME (LOSS)		5,513	10,649	(9,708)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	379	675	250
TOTAL REVENUE USE OF MONEY AND PROPERTY		379	675	250
TOTAL NON-OPERATING REVENUE		379	675	250
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS		5,893	(9,458)	(9,458)

FUND I500 INFORMATION SYSTEMS ISF
SERVICE ACTIVITY: UNCLASSIFIED

INFORMATION TECHNOLOGY SERVICES DEPARTMENT - 4800

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	42,877,295	29,792,942	30,326,920	30,403,774	30,403,774
TOTAL REVENUES	32,348,488	30,683,417	28,407,301	28,484,155	28,484,155
NET INCOME (LOSS)	(10,528,807)	890,475	(1,919,619)	(1,919,619)	(1,919,619)
AUTH POSITIONS			147	147	147
FTE POSITIONS			146	146	146

BUDGET UNIT DESCRIPTION:

The Information Technology Services Department (ITSD) Information Systems Internal Service Fund (ISF) is comprised of five divisions: Administrative and Fiscal Services, Application Services, Technical Services, Enterprise Systems and Services, and Health Care Agency Services. The Mission of IT Services is to provide reliable, responsive, cost-effective and relevant technology services and counsel to County departments, agencies, and leaders. The primary functions of Information Systems ISF are to plan, analyze, develop, operate and maintain computer-assisted systems to support the information processing requirements for the County. The Information Systems ISF can provide requesting departments and agencies with short-term and long-term planning assistance and with general business systems, acquisition, support and development. The GIS group (within Technical Services Division) provides County agencies with up-to-date digital maps of parcels, street centerlines and hundreds of other data layers, along with the mapping tools needed to display and analyze this data. GIS also partners with external agencies to provide some of these services to the public.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1500 INFORMATION SYSTEMS ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
INFORMATION SERVICES ISF	9712	26,194,177	27,515,765	25,413,179	25,413,179
OTHER INTERFUND REVENUE	9729	1,763,762	2,236,745	2,181,122	2,181,122
COST ALLOCATION PLAN REVENUE	9731	0	0	76,854	76,854
TOTAL CHARGES FOR SERVICES		27,957,939	29,752,510	27,671,155	27,671,155
MISCELLANEOUS PRIOR YEAR REVENUE	9741	0	15,131	0	0
MISCELLANEOUS REVENUE	9790	0	0	0	0
TOTAL MISCELLANEOUS REVENUES		0	15,131	0	0
TOTAL OPERATING INCOME		27,957,939	29,767,640	27,671,155	27,671,155
OPERATING EXPENSE					
REGULAR SALARIES	1101	12,826,450	12,165,094	13,776,353	13,776,353
EXTRA HELP	1102	51,663	57,247	74,853	74,853
OVERTIME	1105	147,817	168,120	201,088	201,088
SUPPLEMENTAL PAYMENTS	1106	568,768	552,481	624,750	624,750
TERMINATIONS	1107	321,607	367,005	429,543	429,543
CALL BACK STAFFING	1108	4,315	7,858	7,205	7,205
RETIREMENT CONTRIBUTION	1121	2,712,770	2,622,627	2,838,546	2,838,546
OASDI CONTRIBUTION	1122	794,274	773,385	807,859	807,859
FICA MEDICARE	1123	196,736	191,195	201,776	201,776
SAFE HARBOR	1124	5,086	5,767	7,371	7,371
RETIREE HEALTH PAYMENT 1099	1128	60,805	77,843	54,985	54,985
GROUP INSURANCE	1141	1,124,045	1,223,934	1,134,278	1,134,278
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	1,718	5,122	2,328	2,328
STATE UNEMPLOYMENT INSURANCE	1143	13,185	10,197	14,008	14,008
MANAGEMENT DISABILITY INSURANCE	1144	29,557	27,409	29,660	29,660
WORKERS' COMPENSATION INSURANCE	1165	137,012	146,940	144,887	144,887
401K PLAN	1171	209,881	209,154	226,927	226,927
TOTAL SALARIES AND EMPLOYEE BENEFITS		19,205,691	18,611,376	20,576,417	20,576,417
CLOTHING AND PERSONAL SUPPLIES	2021	0	514	0	0
UNIFORM ALLOWANCE	2022	875	875	931	931
VOICE DATA ISF	2032	0	0	0	0
JANITORIAL SERVICES NON ISF	2055	0	35,701	48,000	48,000
HOUSEKEEPING GROUNDS ISF CHARGS	2058	296	0	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	94,631	99,419	100,669	100,669
EQUIPMENT MAINTENANCE CONTRACTS	2102	249,813	294,583	287,366	287,366
MAINTENANCE SUPPLIES AND PARTS	2104	0	126	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	399,708	218,214	227,940	227,940
FACILITIES PROJECTS ISF	2115	789	0	839	839
OTHER MAINTENANCE ISF	2116	7,059	3,641	7,331	7,331
MEMBERSHIPS AND DUES	2131	430	450	458	458
COST ALLOCATION PLAN CHARGES	2158	513,226	507,382	438,890	438,890

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1500 INFORMATION SYSTEMS ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
MISCELLANEOUS EXPENSE	2159	0	250	0
OFFICE SUPPLIES	2161	19,615	7,609	26,620
BOOKS AND PUBLICATIONS	2163	0	0	0
MAIL CENTER ISF	2164	8,774	12,957	9,334
PURCHASING CHARGES ISF	2165	38,454	39,263	40,909
GRAPHICS CHARGES ISF	2166	2,700	1,206	2,872
COPY MACHINE CHGS ISF	2167	9,204	17,068	9,792
STORES ISF	2168	698	233	743
MISCELLANEOUS OFFICE EXPENSE	2179	10,109	3,270	9,949
ATTORNEY SERVICES	2185	3,317	15,100	3,528
SOFTWARE MAINTENANCE AGREEMENTS	2194	2,768,128	3,302,068	2,635,423
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	1,938,421	3,237,787	2,691,540
EMPLOYEE HEALTH SERVICES HCA	2201	14,025	2,584	14,918
PUBLIC WORKS ISF CHARGES	2205	0	1,065	0
SPECIAL SERVICES ISF	2206	7,773	2,247	8,269
RENT AND LEASES EQUIPMENT NONCOUNTY OWNED	2231	0	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	251,308	458,268	457,103
STORAGE CHARGES ISF	2244	141	133	150
COMPUTER EQUIPMENT <5000	2261	490,171	101,099	31,215
FURNITURE AND FIXTURES <5000	2262	63,612	45,039	2,276
MINOR EQUIPMENT	2264	3,058	89,713	2,323
TRAINING ISF	2272	250	75	268
EDUCATION CONFERENCE AND SEMINARS	2273	63,914	42,878	68,251
PRIVATE VEHICLE MILEAGE	2291	8,694	11,505	11,431
TRAVEL EXPENSE	2292	19,724	20,977	20,922
TRANSPORTATION EXPENSE	2299	566	0	602
MOTORPOOL ISF	2303	4,033	3,760	4,291
TRANSPORTATION WORK ORDER	2304	8,173	3,343	8,695
UTILITIES	2311	13,309	34,916	14,123
TOTAL SERVICES AND SUPPLIES		7,015,000	8,615,317	7,187,971
DEPRECIATION EXPENSE	3611	1,882,751	2,071,144	1,757,491
INTERFUND EXPENSE ADMINISTRATIVE	3912	0	166,851	304,895
TOTAL OTHER CHARGES		1,882,751	2,237,995	2,062,386
TOTAL OPERATING EXPENSE		28,103,442	29,464,688	29,826,774
OPERATING INCOME (LOSS)		(145,503)	302,952	(2,155,619)
NON-OPERATING REVENUE				
INVESTMENT INCOME	8911	50,484	102,776	0
TOTAL REVENUE USE OF MONEY AND PROPERTY		50,484	102,776	0
GAIN/LOSS REVENUE CAPITAL ASSETS	9822	(89,973)	0	0
TOTAL OTHER FINANCING SOURCES		(89,973)	0	0

FUND 1500 INFORMATION SYSTEMS ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4800 INFORMATION TECHNOLOGY SERVICES DEP

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
NON-OPERATING REVENUE				
GAIN/LOSS REVENUE CAPITAL ASSETS 9822	(89,973)	0	0	0
TOTAL OTHER FINANCING SOURCES	(89,973)	0	0	0
TOTAL NON-OPERATING REVENUE	(39,489)	102,776	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(184,992)	405,728	(2,155,619)	(2,155,619)
OPERATING TRANSFERS				
TRANSFERS OUT TO OTHER FUNDS 5111	0	(28,272)	0	0
INTRAFUND COST ALLOCATION INCR 5121	(2,466,384)	(4,673,834)	(5,349,530)	(5,349,530)
INTRAFUND COST ALLOCATION DECR 5122	2,466,384	4,673,834	5,349,530	5,349,530
TOTAL OTHER FINANCING USES	0	(28,272)	0	0
TRANSFERS IN FROM OTHER FUNDS 9831	988,000	813,000	813,000	813,000
TOTAL OTHER FINANCING SOURCES	988,000	813,000	813,000	813,000
TOTAL OPERATING TRANSFERS	988,000	784,728	813,000	813,000
CHANGE IN NET ASSETS	803,008	1,190,456	(1,342,619)	(1,342,619)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
FIXED ASSETS				
EQUIPMENT 4601	241,265	299,981	477,000	477,000
COMPUTER SOFTWARE 4701	9,250	0	100,000	100,000
TOTAL FIXED ASSETS	250,515	299,981	577,000	577,000
TOTAL FIXED ASSETS	250,515	299,981	577,000	577,000

FUND I510 NETWORK SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED

NETWORK SERVICES ISF - 4850

BUDGET OVERVIEW:

	FINAL BUDGET FY 2017-18	ACTUAL PRIOR YEAR FY 2017-18	REQUESTED BUDGET FY 2018-19	RECOMMENDED BUDGET FY 2018-19	ADOPTED BUDGET FY 2018-19
TOTAL APPROPRIATIONS	22,222,863	18,396,580	21,354,264	21,354,264	21,354,264
TOTAL REVENUES	16,837,681	17,162,682	17,293,265	17,293,265	17,293,265
NET INCOME (LOSS)	(5,385,182)	(1,233,899)	(4,060,999)	(4,060,999)	(4,060,999)
AUTH POSITIONS			48	48	48
FTE POSITIONS			48	48	48

BUDGET UNIT DESCRIPTION:

The Network Services Internal Service Fund (ISF) is administered by the Information Technology Services Department (ITSD). The mission of the Network Services ISF is to provide reliable, responsive, cost effective and relevant technology services and counsel to County departments, agencies, and leaders. Network Services is responsible for the design, implementation and maintenance of the County voice and data network for all on-line systems and applications. The Data Network supports over 21,000 devices while the Voice Network provides telephone service for over 10,000 devices. Network Services engineers and maintains a countywide microwave network with over 120 sites and supports and maintains the Public Safety radio network. The Countywide Network Security Services Function, responsible for insuring availability and confidentiality of data, as well as protection against computer viruses, network intrusions, and denial of service attacks is also a responsibility of Network Services.

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND 1510 NETWORK SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL		2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1		2	3	4	5
OPERATING INCOME					
STATE DISASTER RELIEF	9191	0	361	0	0
TOTAL INTERGOVERNMENTAL REVENUE		0	361	0	0
INFORMATION SERVICES ISF	9712	0	0	0	0
RADIO ISF	9713	4,568,479	4,723,701	4,081,108	4,081,108
TELEPHONE DATA COMM ISF	9714	11,430,804	12,043,266	12,907,262	12,907,262
OTHER INTERFUND REVENUE	9729	0	166,851	304,895	304,895
TOTAL CHARGES FOR SERVICES		15,999,283	16,933,818	17,293,265	17,293,265
MISCELLANEOUS REVENUE	9790	0	0	0	0
TOTAL MISCELLANEOUS REVENUES		0	0	0	0
TOTAL OPERATING INCOME		15,999,283	16,934,179	17,293,265	17,293,265
OPERATING EXPENSE					
REGULAR SALARIES	1101	2,889,515	3,615,179	4,301,416	4,301,416
EXTRA HELP	1102	0	0	0	0
OVERTIME	1105	140,487	104,585	141,737	141,737
SUPPLEMENTAL PAYMENTS	1106	237,304	277,531	293,116	293,116
TERMINATIONS	1107	104,962	121,059	112,283	112,283
CALL BACK STAFFING	1108	0	48,397	0	0
RETIREMENT CONTRIBUTION	1121	573,354	697,335	852,769	852,769
OASDI CONTRIBUTION	1122	195,518	237,995	275,458	275,458
FICA MEDICARE	1123	47,425	57,426	72,760	72,760
RETIREE HEALTH PAYMENT 1099	1128	1,588	0	0	0
GROUP INSURANCE	1141	274,071	362,993	373,745	373,745
LIFE INSURANCE FOR DEPARTMENT HEADS AND MANAGEMEN	1142	531	1,501	807	807
STATE UNEMPLOYMENT INSURANCE	1143	3,157	3,059	4,684	4,684
MANAGEMENT DISABILITY INSURANCE	1144	12,334	13,538	14,937	14,937
WORKERS' COMPENSATION INSURANCE	1165	72,239	101,560	99,898	99,898
401K PLAN	1171	66,901	72,848	77,224	77,224
TOTAL SALARIES AND EMPLOYEE BENEFITS		4,619,385	5,715,005	6,620,834	6,620,834
CLOTHING AND PERSONAL SUPPLIES	2021	7,599	7,434	8,085	8,085
COMMUNICATIONS	2031	2,272,700	2,124,151	2,417,801	2,417,801
JANITORIAL SERVICES NON ISF	2055	0	0	0	0
HOUSEKEEPING GROUNDS ISF CHARGS	2058	0	4,830	0	0
GENERAL INSURANCE ALLOCATION ISF	2071	56,399	15,390	59,998	59,998
EQUIPMENT MAINTENANCE	2101	0	0	0	0
EQUIPMENT MAINTENANCE CONTRACTS	2102	328,655	913,337	350,300	350,300
BUILDINGS AND IMPROVEMENTS MAINTENANCE	2112	0	0	0	0
FACILITIES AND MATERIALS SQ FT ALLOCATION ISF	2114	126,572	117,859	102,804	102,804
FACILITIES PROJECTS ISF	2115	0	0	0	0
OTHER MAINTENANCE ISF	2116	837	10,838	891	891

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I510 NETWORK SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
MEMBERSHIPS AND DUES	2131	0	375	0
COST ALLOCATION PLAN CHARGES	2158	254,583	9,824	105,095
MISCELLANEOUS EXPENSE	2159	0	0	0
OFFICE SUPPLIES	2161	67	88	72
BOOKS AND PUBLICATIONS	2163	0	38	0
MAIL CENTER ISF	2164	807	233	858
PURCHASING CHARGES ISF	2165	38,292	39,096	40,736
GRAPHICS CHARGES ISF	2166	144	135	153
COPY MACHINE CHGS ISF	2167	5,161	3,128	5,490
STORES ISF	2168	85,166	83,220	90,601
MISCELLANEOUS OFFICE EXPENSE	2179	1,984	100	1,685
ATTORNEY SERVICES	2185	6,382	10,973	6,789
SOFTWARE MAINTENANCE AGREEMENTS	2194	1,030,362	1,116,281	1,077,034
OTHER PROFESSIONAL AND SPECIALIZED NON ISF	2199	964,424	1,228,112	1,025,508
EMPLOYEE HEALTH SERVICES HCA	2201	7,235	1,687	7,697
INFORMATION TECHNOLOGY ISF	2202	0	138,201	0
PUBLIC WORKS ISF CHARGES	2205	18,551	6,859	19,735
SPECIAL SERVICES ISF	2206	47	33	50
SOFTWARE RENTAL NON ISF	2236	0	0	0
BUILDING LEASES AND RENTALS NONCOUNTY OWNED	2241	460,852	529,322	539,742
BUILDING LEASES AND RENTALS COUNTY OWNED	2242	13,788	15,219	14,668
GROUND FACILITY LEASE AND RENT	2243	0	0	0
STORAGE CHARGES ISF	2244	25	25	26
COMPUTER EQUIPMENT <5000	2261	34,534	31,567	52,202
FURNITURE AND FIXTURES <5000	2262	107,209	0	1,799
INSTALLATIONS ELECTRICAL EQUIPMENT ISF	2263	0	0	0
MINOR EQUIPMENT	2264	2,041,667	1,123,407	2,223,757
TRAINING ISF	2272	1,025	1,000	1,091
EDUCATION CONFERENCE AND SEMINARS	2273	8,911	27,844	9,479
PRIVATE VEHICLE MILEAGE	2291	888	308	933
TRAVEL EXPENSE	2292	3,338	1,024	3,443
TRANSPORTATION EXPENSE	2299	690	0	733
GAS AND DIESEL FUEL ISF	2301	38,115	36,075	40,547
TRANSPORTATION CHARGES ISF	2302	110,927	108,929	118,006
MOTORPOOL ISF	2303	423	1,137	450
TRANSPORTATION WORK ORDER	2304	31,149	56,025	33,136
UTILITIES	2311	18,969	26,788	20,180
TOTAL SERVICES AND SUPPLIES		8,078,476	7,790,890	8,381,574
DEPRECIATION EXPENSE	3611	2,006,684	1,925,188	1,742,118
INTERFUND EXPENSE ADMINISTRATIVE	3912	1,763,762	2,236,745	2,182,519
TOTAL OTHER CHARGES		3,770,446	4,161,932	3,924,637
TOTAL OPERATING EXPENSE		16,468,307	17,667,827	18,927,045

COUNTY OF VENTURA
STATE OF CALIFORNIA
OPERATION OF INTERNAL SERVICE FUND
OPERATIONAL STATEMENT FOR FISCAL YEAR 2018-19

FUND I510 NETWORK SERVICES ISF
SERVICE ACTIVITY: UNCLASSIFIED
UNIT 4850 NETWORK SERVICES ISF

OPERATING DETAIL	2016-17 ACTUAL	2017-18 ACTUAL * ESTIMATED	2018-19 RECOMMENDED	2018-19 ADOPTED BY THE BOARD OF SUPERVISORS
1	2	3	4	5
OPERATING EXPENSE				
OPERATING INCOME (LOSS)	(469,024)	(733,648)	(1,633,780)	(1,633,780)
NON-OPERATING REVENUE				
INVESTMENT INCOME 8911	77,626	125,665	0	0
TOTAL REVENUE USE OF MONEY AND PROPERTY	77,626	125,665	0	0
GAIN/LOSS REVENUE CAPITAL ASSETS 9822	(175,123)	(42,435)	0	0
TOTAL OTHER FINANCING SOURCES	(175,123)	(42,435)	0	0
TOTAL NON-OPERATING REVENUE	(97,497)	83,230	0	0
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(566,520)	(650,418)	(1,633,780)	(1,633,780)
NON-OPERATING EXPENSE				
INTEREST ON LEASE PURCHASE PAYMENTS 3451	190,719	203,244	244,650	244,650
INTEREST ON OTHER LONG TERM DEBT 3452	0	0	(122,431)	(122,431)
TOTAL OTHER CHARGES	190,719	203,244	122,219	122,219
TOTAL NON-OPERATING EXPENSE	190,719	203,244	122,219	122,219
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(757,239)	(853,662)	(1,755,999)	(1,755,999)
OPERATING TRANSFERS				
TRANSFERS IN FROM OTHER FUNDS 9831	0	145,272	0	0
TOTAL OTHER FINANCING SOURCES	0	145,272	0	0
TOTAL OPERATING TRANSFERS	0	145,272	0	0
CHANGE IN NET ASSETS	(757,239)	(708,390)	(1,755,999)	(1,755,999)
NET ASSETS - BEGINNING BALANCE				
NET ASSETS - ENDING BALANCE				
RETIREMENT OF LONG TERM DEBT				
LEASE PURCHASE PYMT PRINCIPAL 3311	880,000	910,000	0	0
OTHER LOAN PAYMENTS PRINCIPAL 3312	0	0	945,000	945,000
DEBT CONTRA 3992	(880,000)	(910,000)	0	0
TOTAL OTHER CHARGES	0	0	945,000	945,000
TOTAL RETIREMENT OF LONG TERM DEBT	0	0	945,000	945,000
FIXED ASSETS				
EQUIPMENT 4601	561,377	438,910	1,160,000	1,160,000
COMPUTER SOFTWARE 4701	123,221	86,599	200,000	200,000
TOTAL FIXED ASSETS	684,598	525,509	1,360,000	1,360,000
TOTAL FIXED ASSETS	684,598	525,509	1,360,000	1,360,000

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